

Town of Estes Park, Larimer County, Colorado, March 10, 2009

Minutes of a Regular meeting of the Board of Trustees of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Town Hall in said Town of Estes Park on the 10th day of March, 2009. Meeting called to order by Mayor Pinkham.

Present: William C. Pinkham, Mayor
Chuck Levine, Mayor Pro Tem
Trustees Eric Blackhurst
John Ericson
Richard Homeier
Jerry Miller

Also Present: Jacquie Halburnt, Town Administrator
Lowell Richardson, Deputy Town Administrator
Town Attorney White
Cynthia Deats, Deputy Town Clerk

Absent: Trustee Eisenlauer

Mayor Pinkham called the meeting to order at 7:00 p.m. and all desiring to do so, recited the Pledge of Allegiance.

PROCLAMATION – 97TH ANNIVERSARY OF THE GIRL SCOUTS.

Mayor Pinkham read a proclamation celebrating the 97th Anniversary of the Girl Scouts and presented the document to Service Unit Manager Jolene Svancara, Brownie Bailey Burke, Jr. Girl Scout Autumn Burke, and Cadette Girl Scout Annabelle Westley.

PUBLIC COMMENT.

David Habecker, Town resident, stated that according to studies, religion is waning in the United States and requested that the Trustees discontinue the practice of reciting the “under God” pledge at Town Board meetings.

Frank Theis, Town resident, said that during the Joint Town Board/Estes Valley Planning Commission (EVPC) Study Session, members of the Planning Commission stated that the Commissioners hear the voice of the community on issues that come before the EVPC. Mr. Theis reminded the Trustees that unless the working people of Estes Park choose to skip work, they are unable to attend the Planning Commission meetings.

TOWN BOARD COMMENTS.

Trustee Blackhurst reminded the public of the Estes Park Housing Authority meeting to be held on Wednesday, March 11, 2009, at 8:30 a.m. in Room 203 of the Town Hall, and the Utilities Committee Meeting scheduled for Thursday, March 12, 2009, at 8:00 a.m. in the Town Board Room.

Mayor Pinkham stated that Action Item #2 was withdrawn from the agenda and will not be addressed at tonight's meeting.

1. CONSENT AGENDA:

1. Town Board Meeting Minutes dated February 24, 2009, and Town Board Study Session Minutes dated February 24, 2009.
2. Bills.

3. Committee Minutes:
 - A. Public Safety, February 19, 2009.
 - B. Public Works, February 26, 2009.
 1. Drainage Easements for Prospect Village Subdivision Lots 1A & 2A.
 2. Design & Construction Management Contract for Prospect Avenue Bypass, Cornerstone Engineering and Surveying, \$49,800 – Budgeted.

It was **moved and seconded** (Levine/Miller) **the Consent Agenda be approved**, and it passed unanimously.

2. REPORTS AND DISCUSSION ITEMS.

1. ESTES PARK HOUSING AUTHORITY STRATEGIC PLANNING.

Dir. Kurelja presented a summary of the Strategic Planning Session that was hosted by the Estes Park Housing Authority on January 23, 2009. A broad cross section of the community attended the session to brainstorm ideas based upon the findings of the Housing Needs Assessment. Dir. Kurelja's presentation focused on tools used by Colorado resort communities in regard to housing and ideas from the planning session including inclusionary zoning; impact fees; sales tax; accessory dwelling units (ADU); real estate transfer tax; fast tracking; density bonuses; deed and income restrictions; the removal of regulatory barriers; down payment assistance; employee housing provided by employers; utilization of old motels for seasonal housing; redevelopment of downtown buildings to include affordable housing; and education of the community about affordable housing. She stated that a community must be creative in choosing tools that are feasible and will benefit their area and specific circumstances, and stated that the Estes Park Board of Realtors is working to develop a program that will provide down payment assistance to qualified home buyers. Dir. Kurelja said that additional meetings will be held with smaller focus groups as the Housing Authority continues to work towards developing a five-year work plan.

3. ACTION ITEMS.

1. APPOINTMENTS - ESTES VALLEY BOARD OF ADJUSTMENT.

Mayor Pinkham stated that Chuck Levine and Wayne Newsom are being recommended for reappointment to the Estes Valley Board of Adjustment for three-year terms ending February 28, 2012. It was **moved and seconded** (Blackhurst/Miller) **to approve three-year appointments to the Estes Valley Board of Adjustment for Chuck Levine and Wayne Newsom, expiring February 28, 2012**, and it passed unanimously, with Mayor Pro Tem Levine having recused himself, abstaining from the vote.

2. RESOLUTION #05-09 – SUPPORT FOR FIRE SERVICE PLAN

Item was withdrawn from the agenda.

3. TOWN ADMINISTRATOR REPORT.

- PIO Position – 69 applications were received and reviewed by the Human Resources Department, Deputy Town Administrator Richardson, and Town Administrator Halburnt. 11 people have been contacted to interview in the first part of a two-tier interview process with the intent of narrowing the field to five people to complete the second and final part of the interview. The interviews will be conducted by a panel including staff and professional PIOs in order to select the most suitable candidate to fill the position which will provide increased communication within the Town.

MISCELLANEOUS.

Mayor Pinkham stated that work is being done on a Request for Proposal (RFP) for a proposed multi-purpose event center and indoor arena to be located at the Stanley Park Fairgrounds with preference given to local contractors. He stated more information related to this topic will be forthcoming in the near future

Whereupon Mayor Pinkham adjourned the meeting at 7:37 p.m.

William C. Pinkham, Mayor

Cynthia Deats, Deputy Town Clerk