

*Town of Estes Park, Larimer County, Colorado, December 2, 2008*

Minutes of a Special meeting of the Board of Trustees of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Town Hall in said Town of Estes Park on the 2<sup>nd</sup> day of December, 2008. Meeting called to order by Mayor Pinkham.

Present: William C. Pinkham, Mayor  
Mayor Pro Tem Chuck Levine  
Trustees Eric Blackhurst  
Dorla Eisenlauer  
John Ericson  
Richard Homeier  
Jerry Miller

Also Present: Greg White, Town Attorney  
Jacquie Halburnt, Town Administrator  
Jackie Williamson, Town Clerk

Absent: Lowell Richardson, Deputy Town Administrator

Mayor Pinkham called the meeting to order at 4:35 p.m.

1. **REQUEST TO ENTER EXECUTIVE SESSION:**

It was **moved and seconded** (Levine/Eisenlauer) **the Town Board enter into Executive Session for the purpose of discussing a personnel matter; not involving any specific employees who have requested discussion of the matter in open session; any member of the Town Board (or body); the appointment of any person to fill an office of the Town Board (or body); or personnel policies that do not require discussion of matters personal to particular employees, under C.R.S. 24-6-402(4)(f), and it passed unanimously.**

Whereupon Mayor Pinkham adjourned the meeting to Executive Session at 4:34 p.m.

Mayor Pinkham reconvened the meeting to open session at 5:25 p.m.

2. **TOWN ADMINSTRATOR CONTRACT.**

It was **moved and seconded** (Homeier/Miller) **authorized Mayor Pinkham and Trustee Eisenlauer to finalize negotiations with Town Administrator Halburnt for a three year contract, and it passed unanimously.**

3. **ADJOURN.**

Whereupon Mayor Pinkham adjourned the meeting at 5:25 p.m.

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William C. Pinkham, Mayor

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Jackie Williamson, Town Clerk