

RECORD OF PROCEEDINGS

Town of Estes Park, Larimer County, Colorado, October 27, 2009

Minutes of a Study Session meeting of the **TOWN BOARD** of the Town of Estes Park, Larimer County, Colorado. Meeting held at Town Hall in Room 130 in said Town of Estes Park on the 27th day of October, 2009.

Board: Mayor Pinkham, Trustees Blackhurst, Eisenlauer, Ericson, Levine, Homeier and Miller

Also Attending: Town Administrator Halburnt, Deputy Town Administrator Richardson, Town Attorney White, Town Clerk Williamson, Directors Kilsdonk, McFarland, Pickering and Zurn

Absent: None

Mayor Pinkham called the meeting to order at 5:09 p.m.

REVIEW TOWN BOARD GOALS.

Administrator Halburnt provided the Board with an update on the 2009 goals.

- Improve Transportation – Continue shuttle system in 2009 with a new route down Fall River Road, enhancement grant to improve the pedestrian area along Moraine Avenue (survey to start in November), and ATTPL grant to perform a NEPA study for a transit system in conjunction with the RMNP.\
- Documentation of Business Processes – Development and approval of a Procurement Policy, new employee evaluation process, new employee manual, and documentation of budget process.
- Sustainable Infrastructure – Utility buildings powered with wind, wind tower exhibit, renewable energy purchase plan for citizens, recycling cans downtown, and continuation of the Lighting with a Twist program.
- Complete Stanley Park Redevelopment – new grandstands to be completed in May 2010, completion of the design and construction drawings for the MPEC and completion of the design for the indoor arena.
- Develop Economic Strategy – LMD passed in November 2008 and continue to work with the LMD to develop roles and responsibilities.
- Development Code Updates – Prioritize code changes identified by the Planning Commission, passed wildlife changes, and Planning Commission recommending code changes for vacation homes and accessory kitchens.

2010 Goals

The Board agreed to retain all 2009 goals except for documentation of business processes. Discussion followed on the need to clarify infrastructure (utilities, streets, bridges, etc.); add Bond Park redevelopment; the need to investigate grant opportunities to fund projects; the adoption of a Fire Code in light of the recent Park Theater Mall fire; and updating the Comprehensive Plan.

Administrator Halburnt recommended the Board start over with a new Comprehensive Plan if the consensus is to update the plan. Discussion was heard amongst the Board on what a new plan would contain/accomplish, how to fund a new plan, complexity of the process to develop a new plan, and zoning concerns is a few areas could be addressed within the Development Code. The Board consensus was not to add the Comprehensive Plan to the 2010 goals.

- Improve Transportation Infrastructure
- Bond Park Redevelopment
- Sustain Infrastructure

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- Explore Streets and Drainage Utility
- Continue Stanley Park Redevelopment
- Develop Economic Strategy
 - Explore Grant Opportunities
- Update Development Codes
 - Explore Implementation of a Fire Code

The Board stated goal setting should be completed in conjunction with the budget process each year rather than after each Municipal election. The intent would be to develop a budget around the goals starting in July.

PRIORITIZE DEVELOPMENT CODE CHANGES.

A list of code changes submitted by the Estes Valley Planning Commission (EVPC) was reviewed and prioritized by the Board. This list would be reviewed with the EVPC at the joint study session at the November 24th meeting. Trustee Homeier suggested wind and solar power should be addressed as renewable energy and not as separate issues. Director Joseph stated staff would approach a rewrite of the PUD code with the redevelopment of downtown. PUDs allow mixed uses that would not otherwise be allowed. Redevelopment of the downtown core should be more intense with higher density development.

MISCELLANEOUS

Administrator Richardson stated EPURA would review the Taylor Kohrs contract for the construction of the new grandstands. Cornerstone Construction has completed the majority of the grandstand demolition with a final punch list to be reviewed.

Trustee Miller requested the Grandstand Design Ad-hoc Committee be reconstituted to consider change orders for the project. Mayor Pinkham recommended staff discuss the need for the Committee to continue its involvement in the project.

There being no further business, Mayor Pinkham adjourned the meeting at 6:52 p.m.

Jackie Williamson, Town Clerk