

## RECORD OF PROCEEDINGS

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*Town of Estes Park, Larimer County, Colorado, June 23, 2009*

Minutes of a Study Session meeting of the **TOWN BOARD** of the Town of Estes Park, Larimer County, Colorado. Meeting held at Town Hall in Room 130 in said Town of Estes Park on the 23<sup>rd</sup> day of June, 2009.

Board: Mayor Pinkham, Mayor Pro Tem Levine, Trustees Blackhurst, Eisenlauer, Ericson, Homeier and Miller

Attending: All

Also Attending: Town Administrator Halburnt, Deputy Town Administrator Richardson, Town Attorney White and Town Clerk Williamson

Absent: None

Mayor Pinkham called the meeting to order at 5:03 p.m.

### **CODE OF CONDUCT.**

Mayor Pinkham opened the discuss stating that one of his campaign promises was a code of conduct for the Town Board. He presented the Board with a draft for review and comment. Mayor Pinkham stated the code would address Board/staff relationship, conflict of interest, Board members should not speak for the entire Board and more specifically the document would set standards that would carry through time with future boards.

Discussion followed amongst the Board regarding the need for a code and issues the code addresses. Trustee Homeier suggested the document presented by the Mayor should be included in a policy manual and used as a training tool for newly elected officials. The Board discussed the length of the proposed document and commented an abbreviated document could be included in the Town Board notebooks. The detailed code is useful information but does not need to be formally adopted.

Trustee Blackhurst voiced his concern with adopting a document that dictates Trustee conduct on the Board and sets levels of standards for future boards. He stated there are no prominent issues at this time to warrant the establishment of a code of conduct and laws exist to address the behaviors outlined in the proposed document.

Attorney White stated most Home Rule communities have adopted a code of conduct through their charters. The statutes do not define clearly ethics, conduct or conflict of interest. He recommended the Board consider approving a code of conduct.

The general consensus of the Board was to move forward with the document as a training/orientation tool for the Board of Trustees and to develop a one page ethics document to be included in the Town Board notebooks. All edits to the document would be sent to the Clerk's office.

### **MISCELLANEOUS**

Mayor Pinkham stated a work session would be held with the Local Marketing District on Tuesday, June 30, 2009 following the LMD meeting.

There being no further business, Mayor Pinkham adjourned the meeting at 6: 32 p.m.

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Jackie Williamson, Town Clerk