

RECORD OF PROCEEDINGS

Town of Estes Park, Larimer County, Colorado, July 23, 2009

Minutes of a Regular meeting of the **PUBLIC WORKS COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held at Town Hall in said Town of Estes Park on the 23rd day of July, 2009.

Committee: Chairman Blackhurst, Mayor Pro Tem Levine and Trustee Miller

Attending: Chairman Blackhurst, Mayor Pro Tem Levine and Trustee Miller

Also Attending: Town Administrator Halburnt, Deputy Town Administrator Richardson, Public Works Director Zurn, Project Manager Sievers, Deputy Town Clerk Deats

Absent: None

Chairman Blackhurst called the meeting to order at 8:00 a.m.

PUBLIC COMMENT.

None

BAJA BROADBAND DEDICATION OF UTILITY EASEMENTS.

In 2001, Charter Communications, (now Baja Broadband) received permits to install underground fiber optic utility lines along the east side of East Riverside Drive, crossing the west edge of the Dairy Queen parking Lot; and along Park Lane, crossing into the west side of Bond Park. During recent construction in the Dairy Queen parking lot, staff discovered that, although required at the time the fiber optic utility lines were installed, these easements had never been applied for or granted. Staff contacted Baja Broadband and requested the company take the necessary steps to secure these utility easements. The easement agreement contains a provision which would make the cost of any relocation of the fiber optic utility lines, fixtures or devices within the easement, the sole responsibility of the Grantee. The Committee discussed the locations of the proposed easements; the width of the easements; and language within the agreement related to the Grantor's Use of Easement which would require the written consent of the Grantee for the building, creation, or construction of any new obstructions or structures over or within said easement. In light of the development of a Master Plan for Bond Park and language within the easement agreement, the Committee requested the easement illustrated in Exhibit B across Bond Park be postponed and brought forward for reconsideration in January or February of 2010, subsequent to review of ideas for possible future changes to Bond Park. **The Committee recommends approval of the dedication of a utility easement to Baja Broadband across Lot 12, Block 4 of the Second Amended Plat to the Town of Estes Park Subdivision as illustrated in Exhibit A.**

DEDICATION OF EASEMENTS TO THE TOWN OF ESTES PARK BY PROSPECT AVENUE PROPERTY OWNERS.

Cornerstone Engineering, along with Town staff, is nearing completion of the design phase of reconstruction plans for Prospect Avenue, which includes portions of Fir Drive and Moccasin Circle Drive, also known as Moccasin Bypass. Over the years poor drainage facilities and a lack of maintenance has resulted in the need for complete reconstruction and reconfiguration of portions of the roadway to meet current roadway safety standards. In addition a pedestrian walkway will be constructed on one side of the roadway. The project requires the dedication of several temporary and permanent easements to allow access to neighboring properties for grading and construction purposes. Temporary easements will expire after a two year period, allowing time for the completion of construction. Nine easements have been completed so far and were presented to the

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Committee; the remaining required easements will be brought forward as they are finalized. The completed easements are as follows:

1. Temporary Easement, Undergrounding of Overhead Utility Services – dedicated to the Town of Estes Park by Comanco Limited Partnership, LLC for location 350 Stanley Avenue.
2. Temporary Easement, Undergrounding of Overhead Utility Services – dedicated to the Town of Estes Park by the Park Hospital District for location 440 Moccasin Circle Drive.
3. Temporary Construction Easement – dedicated by James E. & Ann E. Neering to the Town of Estes Park for location 403 Columbine Avenue.
4. Temporary Construction Easement – dedicated by Mary E. & Lee C. Jones to the Town of Estes Park for location 403 Birch Avenue.
5. Temporary Easement, Undergrounding of Overhead Utility Services – dedicated by John G. & Catherine M. Clark to the Town of Estes Park for location 753 Prospect Avenue.
6. Temporary Construction Easement – dedicated by Douglas Deats to the Town of Estes Park for location 415 Elm Avenue.
7. Temporary Easement, Undergrounding of Overhead Utility Services – dedicated by Berry E. & Marty J. Warren to the Town of Estes Park for location 755 Prospect Avenue.
8. Temporary Construction Easement – dedicated by Virginia S. Taulane to the Town of Estes Park for location 750 Prospect Avenue.
9. Permanent Access, Utility & Drainage Easement – dedicated by Virginia S. Taulane to the Town of Estes Park for location at Country Club Manor Addition: Lot 1A, Block 4; and, Amended Plats of Lots 1, 2 & 3 of Block 4.

The **Committee recommends approval of the easements as presented above.**

DEDICATION OF DRAINAGE EASEMENT.

During the plot plan review for the addition of a single-family unit at Fall River Estates Lot 17, Block 1, it was determined that a drainage easement was required. Currently, storm water from the roadway and neighboring lots crosses the property and the easement will allow for the drainage to continue. The new residence will be located south of the easement. The **Committee recommends approval of the dedication of a drainage easement located on Fall River Estates Lots 17, Block 1 from Robert and Angela Hopkins to the Town of Estes Park.**

REPORTS.

Reports provided for informational purposes and made a part of the proceedings.

- Fall River Trail 4B Status Report – The design portion of the project is nearing completion. The next 1400 linear feet of trail will begin at Castle Mountain Lodge and end at Blackhawk Lodge at a cost of approximately \$290,000, and will be partially funded by federal stimulus monies and Larimer County Open Space and trail funds.
- Bond Park Master Plan Process Report – Work is underway by Winston Associates, Inc., to develop a viable plan for the redevelopment of Bond Park. Information from focus groups and an on-line survey will be utilized to gather input related to the community's expectations for future modifications to Bond Park. This information will be used to develop several concepts to be presented to the public for review later this fall.

There being no further business, Chairman Blackhurst adjourned the meeting at 8:51 a.m.