

**RECORD OF PROCEEDINGS**

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*Town of Estes Park, Larimer County, Colorado, February 26, 2009*

Minutes of a Special meeting of the **PUBLIC WORKS COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held at Town Hall in said Town of Estes Park on the 26<sup>th</sup> day of February 2009.

Committee: Chairman Blackhurst, Trustees Levine and Miller

Attending: All

Also Attending: Town Administrator Halburnt, Deputy Town Administrator Richardson, Director Zurn, Town Clerk Williamson

Absent: None

Chairman Blackhurst called the meeting to order at 8:00 a.m.

**PUBLIC COMMENT.**

None.

**Prospect Village Subdivision Easements – Request Approval.**

Dir. Zurn stated drainage easements for the conveyance of storm water were requested by Public Works to meet the drainage concerns caused by the increased elevation of the property. The larger easement on Lot 1A, Amended Plat of Lots 1, 2, and 3, Prospect Village Subdivision dedicates the northern most portion of the lot for a future water quality pond. This pond would be constructed by the Town if required by federal regulations in the future. Staff requests approval of the easements. After further discussion, **the Committee recommends approval of the drainage easements for Lots 1A and 2A, Amended Plat of Lots 1, 2, and 3, Prospect Village Subdivision.**

**Prospect Avenue Bypass Contract for Design – Request Approval.**

Dir. Zurn stated Prospect Avenue bypass (Prospect Ave, Fir St. and Moccasin Dr.), a local collector street, has an average Pavement Condition Index (PCI) for Prospect Avenue of 27, and therefore, staff recommends a total reconstruction of the 2,500 feet of roadway. A Request for Proposal (RFP) was sent to 11 engineering firms with the following responses received:

HDR Engineering	Fort Collins / Denver	NO response
Landmark Engineering	Loveland	NO response
Lonco Inc.	Denver	NO response
Merrick	Aurora	NO response
Northern Engineering services	Fort Collins	NO response
Rothberg, Tamourine & Windsor	Fort Collins / Denver	NO response
Shear Engineering	Fort Collins	NO response
<b>RG Consulting Engineers</b>	<b>Denver</b>	<b>\$ 89,560.00</b>
<b>Nolte Engineering</b>	<b>Fort Collins</b>	<b>\$ 69,874.00</b>
<b>Messner Engineering</b>	<b>Loveland</b>	<b>\$ 64,750.00</b>
<b>Van Horn Engineering</b>	<b>Estes Park</b>	<b>\$ 59,128.00</b>
<b>Cornerstone Engineering &amp; Surveying</b>	<b>Estes Park</b>	<b>\$ 48,600.00</b>

Staff recommends accepting the proposal from Cornerstone Engineering & Surveying based on staff review and the quality of the proposal for the Design and Construction Management of Prospect Avenue bypass at a cost of \$48,600.

Construction details are summarized: the hospital has provided the Town with a cash payment for one half of the upper 800 feet of roadway including curb and gutter; a

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sidewalk would be installed on the south side of Prospect Ave.; traffic would be detoured on to High St. during construction to allow access to the hospital; and the project timeline estimates a 60 to 90 day construction. The Committee voiced concern with the project timing and discussed the need to complete the project during the off-season. Staff would review timeline options and report back to the Committee when the bid recommendation for the project comes forward for review.

**The Committee recommends approval to contract with Cornerstone Engineering and Surveying for the Design and Construction management of Prospect Avenue bypass for \$48,600 from account #101-3100-431-35-51.**

**MISCELLANEOUS.**

Trustee Miller requested staff review the Model Traffic Code parking amendment for Park Lane. The street is currently a 3-hr parking limit on both sides of the street; however, only the Bond Park portion of the street contains signage. Town Administrator Halburnt stated the Police Dept. and Public Works are reviewing all parking requirements to ensure the signage throughout town remains consistent with the code.

There being no further business, Chairman Blackhurst adjourned the meeting at 8:30 a.m.

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Jackie Williamson, Town Clerk