

RECORD OF PROCEEDINGS

Town of Estes Park, Larimer County, Colorado, January 22, 2009

Minutes of a Special meeting of the **PUBLIC WORKS COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held at Town Hall in said Town of Estes Park on the 22nd day of January 2009.

Committee: Chairman Blackhurst, Trustees Levine and Miller
Attending: All
Also Attending: Deputy Town Administrator Richardson, Director Zurn, Town Clerk Williamson
Absent: Town Administrator Halburnt

Chairman Blackhurst called the meeting to order at 8:00 a.m.

PUBLIC COMMENT.

None.

Our Lady of the Mountain Catholic Church Easements.

Dir. Zurn stated during the development process a drainage master plan was completed for all the properties owned by the church. Drainage easements were identified and are being formally requested by the church. Two utility easements were needed to address new development. Staff requests approval of the easements. After further discussion, **the Committee recommended approval of the drainage and utility easements for Lots 16, 17, 18 and 19, Lake View Tracts Subdivision (Our Lady of the Mountain Catholic Church).**

Stone Bridge Estates Easements.

Dir. Zurn requested approval of a drainage easement for the Stone Bridge development. The easement would address drainage off the property and include the water quality ponds. After further discussion, **the Committee recommended approval of the easement for Lot 3, Stone Bridge Subdivision.**

REPORTS.

1. Annual Street System – Mgr. Sievers provided a historical review of the number of Highway User Trust Fund (HUTF) center lane miles reported to CDOT: 1986 – 33.85 miles versus 2008 - 55.38. The annual budget for maintenance of the roads has remained relatively constant while the cost of asphalt has increased by 330%. **The Committee requested staff provide a map or listing of the types of streets; i.e. arterials, local, collectors, etc.** Dir. Zurn stated the Streets Dept. had four employees in 1987 and currently has three employees completing the work with half again the number of lane miles. Street staff is responsible for sweeping Town roadways, snow removal, sign replacement/install/maintenance, traffic control-Special Events, potholes, bark beetle/burner, painting, parking lot maintenance and stripping and miscellaneous projects. Supt. Mahany stated projects are not completed because of the day-to-day tasks and most projects require all three employees. The Committee expressed concern with the lack of funding for street improvements/maintenance and requested the 2010 budget include appropriate funding to maintain the asset. The Committee recommends staff perform a full comprehensive staffing analysis/workload analysis for the addition of a FTE for the Streets Dept.
2. Final Report on Riverside Drive Intersection – Mgr. Sievers stated the \$200,000 budgeted project was completed on time by Cornerstone Construction Concept at a cost of \$126,116.40. Additional work was completed including sidewalk and

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planter construction for approximately \$28,500. Final landscaping would be completed in May of 2009 by the Park Dept. with the remaining \$45,000. A ribbon cutting will be held on February 13, 2009 at the intersection.

3. Fall River Trail Phase 4 – Mgr. Sievers provided a status report for the multi-year project funded by the Larimer County Open Space fund. Cornerstone Concrete Company was awarded the project at a cost of \$350,000 and the project was substantially complete on December 22, 2008. In the spring of 2009, the trail would be seeded with an approximate final cost of \$301,000. The remaining funding would be used for an additional phase of the trail, Phase 4B, or other open space projects in 2009. La Farge Concrete partnered with the Town to provide \$20,000 worth of colored concrete at no extra cost. Mgr. Sievers stated a colored concrete through the accommodations and along the river would soften the appearance of the trail leading to the RMNP. The Town would acknowledge La Farge's contribution with a plaque along the trail.
4. Tree Board Annual Tree Symposium – Dir. Zurn stated the Tree Board has scheduled this year's Tree Symposium for May 6, 2009 at the Holiday Inn. The event would be free to the public; however, vendor booths would be available at a cost of \$100 per booth. The booth fees would offset most of the costs associated with holding the event at the Holiday Inn. The event would be posted on the Town website as well the Colorado Forest Service and CSU. Staff presented a current map of the confirmed sighting of the beetle within the valley. Staff plans to include the map with a media release discussing the beetle ordinance.
5. Alternative Transportation in the Park and Public Lands Grants – Dir. Zurn stated the Town applied in partnership with RMNP for a \$200,000 grant from the US Dept. of Transportation/Federal Transit Administration to conduct an assessment and needs study on a mass transit/parking system encompassing both the Town and RMNP. Funds were initial awarded to the RMNP and have been transferred to the Town. The funding would include \$10,000 from the Park and \$40,000 from the Town, for a total funding of \$250,000. The study would take approximately 12 to 18 months and would require substantial public input. The Town has received approval from USDOT to act as project manager for the NEPA study. Once the study has been completed, the Town and RMNP would be in position to apply for mass transit funding including: vehicles, hubs and system improvements.

There being no further business, Chairman Blackhurst adjourned the meeting at 9:26 a.m.

Jackie Williamson, Town Clerk