

RECORD OF PROCEEDINGS

Town of Estes Park, Larimer County, Colorado, August 9, 2007

Minutes of a Regular meeting of the **PUBLIC WORKS COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held at Town Hall in said Town of Estes Park on the 9th day of August, 2007.

Committee: Chairman Levine, Trustees Blackhurst and Homeier

Attending: All

Also Attending: Town Administrator Repola, Deputy Town Administrator Halburnt, Directors Zurn and Joseph, Facilities Mgr. Sievers, Town Clerk Williamson

Absent: None

Chairman Levine called the meeting to order at 8:00 a.m.

PUBLIC COMMENT.

None.

IT OFFICE AIR CONDITIONER – REQUEST APPROVAL.

In 2004, the computer server room was relocated to an interior room on the south side of the first floor and a 2-ton air conditioner was installed. During the past three years the computer equipment has doubled generating additional heat that exceeds the capacity of the air conditioning unit. The unit has failed six times this summer causing the temperature in the room to reach well above 85 degrees potentially leading to the overheating of the computer servers and the eventual shut down of the computer system. Computer server loss may result in interrupted or terminated computer operations of the Town's utility billing system, email system, mapping and database access. Staff recommends ordering and installing a 5-ton RHEEM air conditioning unit from Advantage Mechanical at a cost of \$12,371 that includes all necessary roof work, electrical work, carpentry, crane, ducting and installation. This item was not budgeted; however, account #101-1700-417-25-02 Maintenance and Repair contains available funds for the project.

Administrator Repola stated the preferred method of funding would be from the IT fund; however, the fund balance is not adequate for the project. He requested the life expectancy of the new unit be identified and the IT Department expense the purchase for the future replacement unit.

The Committee recommends approval of the unbudgeted purchase of an air conditioning unit for the IT computer server room due to the potential equipment damage from Advantage Mechanical, account #101-1700-417-25-02.

FISH CREEK TRAIL PHASE 3A – REQUEST APPROVAL.

The connection between Phase 2, ending at the north edge of Scott Avenue, and Phase 3, beginning at Scott Avenue, was intentionally omitted due to time constraints. The complexity of hydraulic design within the regulated floodplain of Fish Creek necessitated further design. Van Horn Engineering designed this short section of the trail and staff has solicited bids from two local contractors, A-1 Excavating and Cornerstone Construction for the completion of this 100 foot long portion along Scott Avenue. A-1 Excavating was the low bid at \$35,602.50.

The 2006 purchase order for Phase 3 contains a remaining rollover balance of \$29,821.02. The 2007 budget for trails in the Larimer County Open Space (LCOS) account #220-4600-462-35-60 contains \$180,000 for trails and dam repairs. Staff recommends hiring A-1 Excavating and fund the project with the remaining funds from

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Phase 3 with additional cost to be paid from the LCOS funds.

After further discussion on the condition of the culverts and the safety of pedestrians, **the Committee recommends approval to contract with A-1 Excavating for the construction of the Fish Creek Trail Phase 3A at a cost of \$35,602.50 from accounts #204-5400-544-35-60 (PO 21639) and #220-4600-462-35-60.**

TEMPORARY TURNING AREA EASEMENT VACATION, LOT 15 TRANQUIL VAIL SUBDIVISION – REQUEST APPROVAL.

The subdivision plat of Tranquil Vail provided a 100 foot diameter “temporary turning area” at the end of Tranquil Lane. Portions of this turning area overlap the platted Lots 14 and 15. The owners of Lot 15 have requested vacation of that portion of the turning area situated on Lot 15. This part of the turning area has never been used as a public turning area, and a corner of the owner’s home encroaches into the easement. Staff requests approval of the vacation.

Trustee Homeier questioned if the cul-de-sac should be upgraded to current standards prior to vacating the easement. Dir. Zurn stated the current Right-of-Way (ROW) was sufficient. There is no longer a need to retain the temporary turning easement beyond the dedicated ROW. Dir. Joseph explained the current road standards would not apply because the subdivision was platted 40 years ago.

The Committee recommends approval of the vacation of the easement as described above as an action item at the August 14th Board meeting.

CURB & GUTTER INSTALLATION ON HWY 34 AT THE CVB – REQUEST APPROVAL OF LOW BID.

The construction of the Visitor Center did not include roadside curbing along Hwy 34. It is the opinion of staff that curb should be installed to create a barrier between the pedestrians and vehicle traffic, as well as confinement of landscape soils and planting materials. The project involves the installation of 525 feet of curb and a storm water catch basin. Staff estimates the cost of the project at \$18,000 with funding from Community Reinvestment and the CVB riverbank stabilization funds. Staff requests obtaining three cost estimates from local concrete contractors and proceeding with the project if the low bid is at or below the estimated engineering cost of \$18,000. Work would begin in late September and could be completed within a two week timeframe.

Trustee Blackhurst questioned the use of the river bank stabilization funds for this project. Dir. Zurn stated the \$20,000 was budgeted to hire an engineering consultant to perform an analysis and provide recommendations. This project will be handled in house by Public Works Director Zurn with an approximately savings of \$10,000.

Chair Levine requested staff commit funds and staff to the re-vegetation of the Visitor Center. The Committee echoed the Chair’s concerns, stating the Visitor Center provides a first impression for the visitors.

The Committee recommends approval to obtain bids for the project and contract with the low bid with a cost not to exceed \$18,000. This project would be funded from the Community Reinvestment Fund account #204-5400-544-35-60. The Committee would like staff to provide further detail on landscaping at a future meeting.

REPORTS.

1. Post Office Parking Lot - Final Project Report. Mgr. Sievers provided an overview of the project. The contract value was \$348,405.11 and the project was completed for a cost of \$307,553.22, a 12% difference. Dir. Zurn has agreed to pay Light and Power \$28,000 for work and material contributed to this project.

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2. Fish Creek Trail Phase 3 - Final Project Report. Mgr. Sievers reported the project received final approval on May 2, 2007 and was completed for \$234,978.98, 9% under budget. Deputy Town Administrator Halburnt and Dir. Zurn will organize a ribbon-cutting ceremony for the completion of the Fish Creek Trail Phase 3 to acknowledge the efforts of staff and the contractors.
3. Carriage Hills Pond Dam Rehabilitation - Final Project Report. Mgr. Sievers stated the contract was awarded to A-1 Excavating for Time and Materials and was completed 13% below original bid and 50% of budget.
4. CVB Sidewalk – Final Project Report. Mgr. Sievers provided a detail report on the project. The total cost of the project was \$41,669.04 including \$4,000 paid by the Street Department for damage to curb during snow removal and \$1,800 from the CVB General Contractor for poor curb installation.
5. Fall River Picnic Ground Restroom – Final Project Report. Mgr. Sievers stated the project was completed by Duggan Builders for \$83,340.62, 4% below the original purchase order.
6. Proposed Re-striping of Crags & Moraine Intersection. Dir. Zurn reported that CDOT met with staff to discuss proposed improvements to the intersection. Staff has requested this project be completed prior to the replacement of the Mary's Lake Bridge as this intersection will be the main detour. The changes will create a left hand turn bay from Moraine to Crags and improve the sight distance from Crags onto Moraine. Trustee Blackhurst is concerned that these improvements will not improve the intersection.

MISCELLANEOUS

Mgr. Sievers reported the Fall River Trail Phase IV is being surveyed by Van Horn Engineering with preliminary drawing expected next week. The timeframe for the project was discussed.

Dir. Zurn stated CDOT will begin chipsealing Hwy 34 from Mall Road to the intersection of Hwy 34/36 on August 20th.

There being no further business, Chairman Levine adjourned the meeting at 9:45 a.m.

Jackie Williamson, Town Clerk