

RECORD OF PROCEEDINGS

Town of Estes Park, Larimer County, Colorado, May 11, 2006

Minutes of a Regular meeting of the **PUBLIC WORKS COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held at Town Hall in said Town of Estes Park on the 11th day of May, 2006.

Committee: Chairman Levine, Trustees Blackhurst and Homeier

Attending: All

Also Attending: CVB Director Pickering, Town Clerk Williamson, Public Works Supt. Mahany

Absent: None

Chairman Levine called the meeting to order at 8:00 a.m.

PUBLIC COMMENT.

None.

SNOWPLOW DUMP TRUCK REPLACEMENT (G87) - REQUEST APPROVAL.

Supt. Mahany stated the Street Department requests the replacement of vehicle G87 - 1989 International 4X4 Snowplow Dump Truck. This vehicle has 17 years of service and 70,100 miles. The Street Department would like to purchase a new Snowplow Dump Truck and sander. Vehicle G87 is within the Town's vehicle replacement parameters (Type 6). This truck type was bid by the State for 2006 State Bid Award – the State Bid was awarded to International Truck and Engine Corp.

International Truck & Engine Corp. (Aurora, Co.)	
2006 International 7400 4x4 - Snowplow Dump Truck w/sander	\$150,251
Trade-in (G87 – 1989 International 4X4 Snowplow Dump Truck) ...	<u>-\$ 15,300</u>
State Bid Price	\$134,951

Staff recommends trading in the 1989 International Snowplow Dump Truck (G87) and purchasing a new 2006 International 7400 4x4 Snowplow Dump Truck with sander from International Truck & Engine Corp. of Aurora, Co. for a cost of \$134,951. **The Committee recommends approval to purchase the budgeted snowplow dump truck as outlined above at a cost of \$134,951.**

BOND PARK INFORMATION BUILDING – REQUEST APPROVAL.

Dir. Pickering stated the police seasonal employees have been reduced from 5 in 2005 to 3 in 2006. In the past these seasonal employees have provided visitor information downtown during the summer months; therefore, the CVB has hired 2 seasonal staff members to work in the downtown area to provide visitor information Thursday through Sunday. Staff approached local vendors to solicit bids for the purchase of a prefabricated building to use as an information facility to house staff and no bids were received. Rocky Mountain Storage Barns, Inc. could provide a 160 sq. ft. (10X12 with 4' Porch) building that would be placed in Bond Park at a cost not to exceed \$10,000. The unfinished building would be completed locally with slat board to hold brochures and other local information and would be placed approximately where the current bike rack sits in Bond Park. This structure will not be placed permanently until a location and functionality can be established.

Committee members comments and questions were heard and summarized as follows: recommend the structure be insulated and wired prior to installation of slat board; does the building meet fire codes; the building should be paid for through cost savings in Public Works and the seasonal staff paid for through cost savings in the Police

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Department; staff to hand out only informational items; would other event tickets be sold at this location; seasonal staff should keep track of total number of visitors using the location; an excellent service for the visitors.

Dir. Pickering stated the building would comply with the building codes except for the use of stakes to secure the structure instead of a concrete pad due to the temporary nature of the structure. If the service is well received, the building will be placed permanently with appropriate footings and electrical.

This item was not a line item in the 2006 Budget; however the reduction in police seasonal staff is adequate to pay for the building. Staff recommends the Police Department budget (#101-2100-421-11-02 and 11-03) be reduced by a total of \$10,000 and a like amount to be expended under the government building account (#101-1700-417-32-21) for the building.

The Committee recommends approval to purchase and place an information building from Rocky Mountain Storage Barns, Inc. at a cost not to exceed \$10,000 with budget line items for the building and seasonal staff determined prior to Town Board.

REPORTS.

1. Wooden Street Signs. A Non-Profit organization will be contacted to sell the signs with money raised benefiting the organization and the tunnel project for the placement of the tiles.
2. Street Signs. This year's focus will be the downtown core area. The same seasonal staff will be hired to place the new signs. A different vendor has been selected to provide brackets for the signs. Staff has had difficulty with signs falling off and twisting due to the wind.
3. Bond Park Update. Dirt has been hauled in with half the work completed. If the remainder of the earthwork can be completed this week the sod will be laid on Monday, May 15th. Plastic edging and recycled asphalt will be laid for the walkways.

There being no further business, Chairman Levine adjourned the meeting at 8:40 a.m.

Jackie Williamson, Town Clerk