

RECORD OF PROCEEDINGS

Town of Estes Park, Larimer County, Colorado, October 21, 2004

Minutes of a Regular meeting of the **PUBLIC WORKS COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on the 21st day of October, 2004.

Committee: Chairman Habecker, Trustees Jeffrey-Clark and Levine

Attending: All

Also Attending: Town Administrator Repola, Clerk O'Connor, Public Works Director Linnane, Utilities Supt. Goehring, St. Supt. Speedlin, Public Works Office Mgr. Button, Const./Facilities Mgr. Sievers, Fleet Mgr. Mahany

Absent: None

Chairman Habecker called the meeting to order at 8:00 a.m.

STREET SIGN REPLACEMENT PROGRAM – REQUEST AUTHORIZATION TO CONVERT TO METAL STREET NAME SIGNS, LOGO, AND SIGN POLES.

Mayor Baudek requested staff investigate replacing current wooden street signs with metal sign and posts. Office Mgr. Button reported the team's effort on the following:

- Staff has made the redwood signs for 3 decades.
- The boards are painted brown redwood with routed letters, using glass beads for reflectivity.
- The current signs are costly as compared to their metal counterparts.
- The metal sign size, reflectivity and readability comply with the CDOT Manual on Universal Traffic Control Device Standards.

There are approximately 350 street sign assemblies (1,400 signs) and a preliminary cost comparison is:

<u>Current Wood Signs</u>		
Each assembly, including labor & materials	\$120	
4x4 redwood post, painted	<u>20</u>	\$140
<u>Proposed Metal Signs</u>		
Double-sided metal sign w/logo	\$ 30	
Galvanized steel post	16	
E-Bracket (vandalism protected)	<u>21</u>	\$67

An actual-sized sign sample with the Town's sheep logo was displayed

- Green background
- White lettering
- Uppercase and Title case
- Sheep Logo either first and following the lettering
- Laminate, with lifetime guarantee
- Meets the MUTCD (Manual on Universal Traffic Control Device Standards)

Baked green enamel paint is available for the post should this option be desired. Discussion followed concerning historic replacement frequency, multi-color availability, the possibility of selling current signs (should there be any interest) to help offset the cost of conversion, estimated conversion material costs of \$30,000 plus contractor costs

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if privatized; historic district applicability; and the ability to attach street signs to stop signs if conversion project is approved. A prototype sign assembly will be installed outside the board room at the intersection of Park Lane and MacGregor Avenue. **Staff will return with a Sign Conversion Plan that will include phasing options and associated costs.**

PUBLIC WORKS VEHICLE REPLACEMENT – REQUEST APPROVAL OF BID TO REPLACE 1986 INTERNATIONAL SNOWPLOW.

The Street Dept. requested \$145,000 in the 2004 budget for the replacement of a 1986 International Snowplow; it does meet the Vehicle Replacement Policy guidelines; and the purchase was delayed from a previous budget. The Dept. desires to replace the truck with a Swaploader-type snowplow dump truck. Lease/purchase methodology and budgeted funding in the vehicle replacement fund was reviewed, and discussion with Finance Officer Brandjord was suggested to confirm appropriate funding options. Bids were as follows:

International Truck & Engine Corp.		
Vehicle	\$141,796	
Trade-in vehicle	<u>- 11,000</u>	\$130,796
MacDonald Equipment/Hanson international		
Vehicle	\$141,796	
Trade-in vehicle	<u>7,500</u>	\$134,790

The Committee recommends accepting the bid in the amount of \$130,796 submitted by International Truck & Engine Corp., with finance staff to determine financing options. Fleet Mgr. Mahany was commended for high standard of vehicle maintenance that he sustains and accurate record-keeping that provides a basis for sound business decisions on all vehicles purchases.

REPORTS.

1. Fish Creek and Fall River Trail Project – Update. Mgr. Sievers and Mike Todd/Cornerstone Engineering gave a thorough update on both trails:
 - Required CDOT overview of both projects;
 - Public comments received during public meetings where public support was gathered for the Fish Creek Trail; however, Fall River Trail received less support from adjacent property owners.
 - Complexity of the Fish Creek Trail due to limited land;
 - Wetlands concerns;
 - Land/easement acquisitions'
 - Direct 800-phone line number to manage all project inquiries/complaints;
 - Matching grant funding: total grant = \$342,000 and the Town's match is \$340,000 for the Fish Creek Trail and the Fall River Trail.
 - Solicitation of bids should occur within 6 weeks, and estimated construction completion is expected for 2005 summer use.

Should all funding be allocated toward the Fish Creek Trail, the project will result in a connection to Lakeshore Drive, which will provide a loop to the Hwy 7 trail via the Carriage Hills ponds open space and Lakeshore Drive ROW connection. Based upon benefits for the Fish Creek Trail complete trail loop, Committee consensus was reached for Cornerstone Engineering to prepare bid documents to complete the Fish Creek Trail with the grant mentioned above. The Fall River Trail phases would be postponed to future budget years.

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2. Big Horn Drive – Parking Expansion. Mgr. Sievers displayed a photo of a portion of Big Horn Drive (221 Big Horn Dr. vicinity) where angle parking is provided for 5 vehicles. The developer for this property will be installing curb, gutter, and sidewalk improvements and with restriping, the parking spaces could be increased to nine. The Town would not incur any expense with restriping. Trustee Levine questioned whether area residents supported this proposal, and Trustee Habecker advised he is the major property owner and he supports the restriping. All property owners adjacent to the parking spaces will be contacted. **The Committee recommends restriping the parking spaces as proposed.**

There being no further business, Chairman Habecker adjourned the meeting at 8:59 a.m.

Vickie O'Connor, CMC, Town Clerk