

## RECORD OF PROCEEDINGS

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*Town of Estes Park, Larimer County, Colorado, May 16, 2002*

Minutes of a Regular meeting of the **PUBLIC WORKS COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on the 16<sup>th</sup> day of May 2002.

Committee: Chairman Barker, Trustees Doyle and Gillette  
Attending: Chairman Barker and Trustee Doyle  
Also Attending: Town Administrator Widmer, Public Works Director Linnane, Facilities Manager Sievers, Fire Chief Dorman, Deputy Clerk van Deutekom  
Absent: Trustee Gillette

Chairman Barker called the meeting to order at 8:04 a.m.

### **PRESENTATION OF PETITION FOR AN EMERGENCY ROAD CONNECTION AT PAWNEE MEADOWS SUBDIVISION – ED MCKINNEY.**

Ed McKinney presented a letter and petition requesting construction of a non-paved emergency access connection between Cherokee Dr. and Pawnee Dr. The letter was made a part of the record by reference thereto.

Director Linnane reported that all of the subdivisions west of the proposed connection point have two access roads in public right-of-way, which is in accordance with engineering standards and Town policy for new subdivisions. This third requested access point would improve an already acceptable access condition, therefore, staff does not recommend a connection financed by public funds. The use of public funds to build a roadway creek crossing that Town policy has established to be the responsibility of the private development (in this case Pawnee Meadows Subdivision), will set precedence for future development. The developer will automatically be required to make the connection upon development of the subdivision.

Chief Dorman confirmed that the Fire Dept. requires that roads be 14' wide and constructed of all surface and all weather materials. He indicated that private matching funds are available through the Forrest Service to aid in road construction. Other areas discussed include: historical and emergency access, wetland crossing, ISO ratings, and Special Improvements Districts.

Due to the absence of Trustee Gillette, the **Committee continued this item to the June 20<sup>th</sup> meeting prior to issuing a recommendation.**

### **RIVERSIDE DRIVE/SUNDANCE CENTER CONDOMINIUM PROJECT – PARKING REQUEST.**

Director Linnane explained that the Sundance Center has converted a portion of its building into 12 condominium dwelling units. Since adequate parking space is not available onsite, the owner is requesting use of the Confluence Park parking lot as permanent parking for the 12 condos. It should be noted that the Town currently has a team researching the downtown-parking situation and the status of all parking lot time limits may be subject to change in the future.

Spencer Smith/Sundance Center spoke in support of this request and explained their projected tax revenues and proposed changes to the property.

Following all discussion, the **Committee denied the request to allow Sundance Center use of the Confluence Park parking lot as permanent parking for the 12 condos.** Chairman Barker noted that parking is a major component of the

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Transportation Study, it is taken very seriously, and is currently being studied by the Transportation Study Team.

#### **FALL RIVER TRAIL PROJECT AND REPORT ON NEIGHBORHOOD MEETINGS.**

Director Linnane reported that the Fall River Trail Concept Plan was presented at a community meeting February 21<sup>st</sup>. Following that meeting, Cornerstone Engineering contacted Castle Mountain Lodge, Inn on Fall River, Black Hawk Lodge, and Ponderosa Lodge to address their individual design concerns. Items discussed include: state highway minimum specifications, road separation, trail encroachment and alignment, and landscaping.

Anthony Ricardo/West Park Shopping Center questioned plans to decrease the size of the Center's driveway openings during the Trail project. Director Linnane confirmed that the Town does not have plans to decrease the openings; however, CDOT will make the final decision.

Cost of the entire project, from the proposed Performance Park to the Rocky Mountain National Park boundary, is estimated to be approximately \$2 million. The project must be phased with the number of phases estimated at 5-10, depending upon future funding. The 2002 Community Reinvestment Fund contains \$295,000 budgeted for design and construction of the first phase. Cornerstone Engineering submitted a Design and Construction Management Scope of Services at a cost of \$28,046. **The Committee recommends approval of the Phase I Design and Construction Management Scope of Services in the amount of \$28,046 submitted by Cornerstone Engineering.**

#### **GLACIER WATER PLANT – REQUEST AUTHORIZATION TO PURCHASE FILTER MEDIA MATERIAL.**

The 2002 Budget includes \$220,000 to remodel the Glacier filter building to include the filter media replacement, and the remodel must be completed by April 1, 2003 to meet upcoming regulations. Due to expected delivery delays, it is necessary to place the order as soon as possible. The following media replacement bids were received:

Misco	\$35,901.90
Fairmont	\$31,189.91
WAACO	\$25,486.00

**The Committee recommends approval of the material purchase from WAACO at a cost of \$25,468.**

#### **PARKS DEPT. SCADA PROJECT – REQUEST APPROVAL TO PROCEED WITH INSTALLATION OF THE THIRD PHASE.**

The SCADA system allows one person to program, operate, and monitor the Town's irrigation systems from one computer centrally located at the Park Shop. All equipment will be supplied by L.L. Johnson and installed in-house at a cost of \$24,309.66. The tentative schedule for Phase III installation begins June 17, 2002 and is to be completed by July 12, 2002. The budget includes \$25,000 (Conservation Trust Fund). **The Committee recommends approval to proceed with installation of the third phase at a cost of \$24,309.66 as outlined above.**

#### **BOARD ROOM PROJECT – REQUEST APPROVAL OF CHANGE ORDERS.**

Director Linnane presented the following change order requests totaling \$3,393:

- ▶ Twenty-eight additional staff and committee member name signs - \$1,612
- ▶ Two additional staff table microphones - \$878.
- ▶ ADA retrofits to the existing restrooms adjacent to the Board Room - \$903.

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The Community Reinvestment Contingency Fund for the Board Room can accommodate the additional cost.

The **Committee recommends approval of the change order requests as presented.**

**2002 STREET IMPROVEMENT PROJECT – REQUEST APPROVAL TO PROCEED WITH BIDDING THE OVERLAY PORTION AND PROCEED WITH CHIP SEAL, ETC.**

Director Linnane explained the work that will occur throughout the year to provide surface improvements to the asphalt infrastructure, such as patching, chip seal & slurry seals, overlaying, rebuilding, striping, and traffic calming devices. The 2002 Budget contains \$300,000 for the annual Street Improvement Program.

The **Committee recommends staff be authorized to bid the project as outlined below returning to the Committee for further action.**

1. Patching: solicit prices, award and complete by July, \$10,000
2. Chip & Slurry Seal: purchase from A-1 & I.P.P. at 2000 prices and complete in June, \$80,000
3. Overlay paving: bid in May, PWC in June, construct in September-October, \$162,000
- 4a. Rebuild: a portion of Big Horn Dr. in partnership with EPSD & Water Dept., \$8,000
- 4b. Rebuild: a portion of East Riverside Dr. is in partnership with a capital river-wall project and a water department project, construct in the fall, \$40,000  
Replace curb & gutter and sidewalk, \$10,000 (Street maintenance funding)  
Design scope (\$10,687.50) from Van Horn is to be paid by the (Water Department funding)
5. Striping: purchase from United Rentals (1997 prices), install in May and October, \$10,000
6. Traffic Calmer: construct asphalt Speed-Table on Summit Dr., \$5,000

TOTAL                    \$305,000

Locations and quantities may change to remain within the budget and avoid utility company constructions conflicts.

**REPORTS.**

**Prospect Ave./Stanley Circle Dr. Road Connection Project.** Andrew Wills/Estes Park Medical Center briefed the Committee on the April 10<sup>th</sup> public meeting regarding the Hospital's requested roadway extension and discussed concerns raised by citizens in attendance.

Audience comments were heard from: Mark Igel/168 Stanley Circle; Brenda Reins/165 Stanley Circle; Byron Hall/161 Stanley Circle. Items discussed include: drainage, traffic patterns and studies, access points, notification of public meetings, safety hazards, and signage.

Chairman Barker noted that additional public meetings would be beneficial prior to final consideration of the Hospital's request for this road extension and **requested that this item be placed on the June 20<sup>th</sup> meeting to provide a forum for additional citizen input.**

There being no further business, Chairman adjourned the meeting at 10:14 a.m.