

*Town of Estes Park, Larimer County, Colorado, January 17, 2002*

Minutes of a Regular meeting of the **PUBLIC WORKS COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on the 17<sup>th</sup> day of January, 2002.

Committee: Chairman Barker, Trustees Doyley and Gillette

Attending: Chairman Barker and Trustee Doyley

Absent: Trustee Gillette

Also Attending: Town Administrator Widmer, Public Works Director Linnane, Deputy Town Clerk van Deutekom

Chairman Barker called the meeting to order at 8:00 a.m.

### **CARDBOARD RECYCLING DUMPSTER – STUDENT REQUEST TO PLACE DUMPSTER ON TOWN-OWNED PROPERTY.**

Libby Evans, President of the EPHS National Honor Society (NHS), requested approval to place a 20' cardboard recycling dumpster on Town-owned property. Possible sites identified were the Hwy 34 frontage between the Park Shop and The Chamber OR Stanley Park adjacent to Fourth Street. Waste Mgmt. will donate a dumpster and the NHS will monitor the site for trash and periodically remove the cardboard and transfer it to the Safeway store. Safeway has agreed to receive, bale, temporarily store, and transport the cardboard to a distribution point in Denver. Any proceeds from the recycling project will be donated to the NHS.

Staff explained that the Hwy 34 frontage location would not be appropriate for a recycling dumpster. However, a container could be placed in the Stanley Park area adjacent to Fourth Street near the bulk water dispenser. The NHS recognizes that the project's success depends on good management by its members and the Town could request removal of the container should problems arise. The NHS did contact Waste Mgmt., Safeway, and the School District (Dr. Kastendieck) to discuss use of their properties for this project. None approved the request.

Discussion was held regarding transportation logistics, optional sites, NHS responsibilities, and advertising.

**The Committee recommends approval to place a cardboard recycling dumpster in the Stanley Park area adjacent to Fourth Street for a trial period until June 2002 as outlined above.** The NHS will coordinate delivery of the dumpster with Waste Management and Director Linnane will provide a status report at the June 2002 Committee meeting.

### **2001 WATER LOOP PROJECT – CHANGE ORDER REQUEST.**

Director Linnane reported that during the bidding process of the 2001 Water Loop Stanley Circle Project, 394 linear feet were mistakenly omitted from the bid quantity sheet. As a result of this error, the Kitchen and Company bid should be increased by \$22,458 for a total of \$180,420. This error does not impact the outcome of the bid as Kitchen and Company remains the low bidder and sufficient funds are available.

**The Committee recommends approval of the change order in the amount of \$22,458 submitted by Kitchen and Company.**

**WATER MAIN EASEMENT ON TOWN-OWNED TRACT B, RESERVE SUBDIVISION 2<sup>ND</sup> FILING – REQUEST BY GOOD SAMARITAN SOCIETY.**

Good Sam Society has requested a 20' utility easement across Town-owned Tract B, Reserve Subdivision 2<sup>nd</sup> Filing. The water line connection will add a needed pressure boost to the Town's water line system along Dry Gulch. Town Attorney White has reviewed the request and has no concerns.

The **Committee recommends granting the water main easement as presented.**

**SANITARY SEWER EASEMENT ON TOWN-OWNED BIRCH/BIKLE PROPERTY – REQUEST BY ESTES PARK SANITATION DISTRICT.**

The Estes Park Sanitation District requested a 15' sewer easement across the Town-owned Birch/Bikle property to provide service to 220 Virginia Drive. The connection will allow for abandonment of an older sewer line that parallels MacGregor Ave. Town Attorney White has reviewed the request and has no concerns.

The **Committee recommends granting the sewer easement as presented.** Chairman Barker directed staff to include site restoration requirements with construction of the sewer line.

**CAUSEWAY UNDERPASS/LAKE TRAIL PROJECT CONSTRUCTION MANAGEMENT SCOPE OF SERVICES – APPROVAL.**

Staff budgeted \$54,000 for Construction Management Services for the Causeway Underpass and Lake Trail construction to begin in 2002. Cornerstone Engineering will provide full-time construction observation to ensure the project is constructed per the intent of the plans and specifications at a cost of \$53,900.

The **Committee recommends approval of the Scope of Services in the amount of \$53,900 as submitted by Cornerstone Engineering.**

**BOARD ROOM PROJECT – CHANGE ORDER REQUEST.**

Director Linnane presented a change order request from Thorp Associates for the following changes to the Board Room design:

- 1) Upgrade the connection from the electrical transformer to the new panel board for the additional space to avoid a future upgrade associated with future expansions. (\$1,204 plus electrical contingencies)  
**Cost: \$1,700**
- 2) Construction of an ADA acceptable access ramp and wall for the front entrance, as shown on the attached sketch.  
**Cost: \$6,825**
- 3) Board Room Tables' front finished trim.  
**Cost: \$1,771**
- 4) Concrete heat mats (snow melt) for the north Police Dept sidewalk and west front door sidewalk and steps, and the ADA ramp. Price includes all electrical wiring, switches, and control panel work. The total cost is to be split \$3,000 to this project and \$8,500 to the maintenance budget.  
**Cost: \$3,000**

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Possible future change orders may include lobby chairs and fire code requirements that are currently being discussed.

Chairman Barker expressed concerns with the ADA ramp oversight. Concluding all discussion, the **Committee recommends approval of the change order submitted by Thorp Associates in the amount of \$13,296 as presented.**

**FALL RIVER TRAIL PROJECT PRELIMINARY REPORT**

Mike Todd/Cornerstone Engineering, presented a preliminary report for the Fall River Trail Project. Areas discussed include survey results, right-of-way easements, trail placement, safety issues, and set-back requirements. The **Committee recommends presentation of this report at the January 22<sup>nd</sup> Town Board meeting.**

**REPORTS.**

None.

There being no further business, Chairman Barker adjourned the meeting at 9:30 a.m.

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Rebecca van Deutekom, CMC, Deputy Town Clerk