

Town of Estes Park, Larimer County, Colorado, January 18, 2001

Minutes of a Regular meeting of the **PUBLIC WORKS COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on 18th day of January, 2001.

Committee: Chairman Barker, Trustees Doylen and Gillette

Attending: Chairman Barker, Trustee Doylen

Also Attending: Town Administrator Widmer, Public Works Director Linnane, Mgr. Sievers, Water Supt. Goehring, Clerk O'Connor

Absent: Trustee Gillette

Chairman Barker called the meeting to order at 8:00 a.m.

STANLEY AVENUE/HIGHWAY 7 INTERSECTION RECONSTRUCTION PROJECT (JANCO) – REQUEST APPROVAL OF: (1) DESIGN SCOPE OF SERVICES AND (2) SOLICITATION OF CONSTRUCTION COST.

(1) This is a budgeted project and Van Horn Engineering has performed all of the right-of-way work associated with the Plat revision, and prepared a preliminary design of the proposed new intersection design. Staff requested and received a proposal from Van Horn (\$12,845) to prepare the Construction Plan and manage the construction.

The budget contains \$15,000 for design and construction management, and \$125,000 for construction. A June 15, 2001 construction completion deadline has been established, and staff is requesting (2) authorization to proceed with cost solicitation after the design is complete; the construction costs would be presented at a future Committee meeting, possibly in March.

Preliminary plans include three lanes on each side of the highway and a future sidewalk connection.

The Committee recommends approval of: (1) the design scope of services in the amount of \$12,845 submitted by Van Horn Engineering, and (2) the solicitation of construction costs.

STANLEY AVENUE PEDESTRIAN TRAIL – REQUEST APPROVAL OF: (1) DESIGN SCOPE OF SERVICES, AND (2) SOLICITATION OF CONSTRUCTIONS COST.

(1) This budgeted project is for a concrete pedestrian trail along Stanley Ave., from Prospect Ave. to Hwy. 7, adjacent to KRKI. Budget funding is provided in 2001 and 2002. Staff requested and received a proposal from Estes Park Surveyors (\$14,600) for design and construction management scope of services.

The budget contains \$60,000 for design, construction management and construction in 2001, and \$50,000 for Phase II in 2002. Staff is requesting (2) authorization to proceed with cost solicitation after the design is complete. Staff intends to bid the entire project this year, with confirmed with prices.

The Committee recommends approval of: (1) the design scope of services for both years, in the amount of \$14,600 submitted by Estes Park Surveyors, and (2) the solicitation of construction costs.

MUNICIPAL BUILDING BUDGETED PROJECTS – AUTHORIZATION TO PROCEED.

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Several improvement projects are slated for the Municipal Building to improve occupant comfort, safety, efficiency and expansion. The Municipal Building was remodeled from an existing high school 27 years ago and in some areas it may be considered functionally obsolete.

1) The elevator is due for a complete overhaul and modernization to meet current safety and ADA standards. 2) Air flow in the building is insufficient to maintain a comfortable working environment in the summer and hiring a mechanical engineering company to evaluate the possibilities of adding air conditioning is desired. 3) Relocate the Board Room to the Police Garage; hire an architect for design this year, with construction to occur in 2002. 4) Public Meeting Room 202-203 can be made more efficient by dividing it further to provide a third room, and the project includes remodeling and modernizing the kitchen. This improvement will enhance control of access and use. In addition it will provide an efficient manner to serve food for functions.

The 2001 Budget contains four line items to address these improvements:

1. Elevator upgrade	\$ 45,000
2. Air Conditioning design & build	\$145,000 (plus \$25,000 for Police wing)
3. Remodel <u>Design</u>	\$ 35,000
4. Room 203 Remodel	\$ 35,000

Staff is requesting:

1. Hire Montgomery Kone (the only authorized service company) to perform the necessary upgrades to the elevator at a negotiated cost of \$38,959 and hold the remaining \$6,041 as a contingency. Total expenditure: \$45,000
2. Solicit RFP's from mechanical engineering firms that can provide A/C design plus construction management including construction and installation completion at the combined budgeted value of \$170,000
3. Hire an architect to develop design options and drawings for the *remodel* at a cost of \$35,000.
4. Hire a contractor to construct the remodeling and modernization of Room 202-203 at the budgeted amount of \$35,000.

The **Committee recommends approval of Items 1 through 4, with associated budget expenditures**, as presented.

CAUSEWAY UNDERPASS/TRAIL PROJECT CDOT GRANT AGREEMENT – REQUEST APPROVAL OF INTERGOVERNMENTAL AGREEMENT (IGA).

Director Linnane briefed the Committee on this project, and reported the Town has received two CDOT grants for this project:: the 2001 grant is for \$157,000 with a \$250,000 Town match, and the 2002 grant is for \$167,000 with a \$50,000 Town match. Similar to the other CDOT Lake Trail Grants, CDOT requires a contract with the Town that is adopted by a Town Resolution. The contract and resolution have been reviewed and approved by Town Attorney White. Staff clarified the grant match calculation as stated in the Resolution, adding that the Resolution is for year 2001 only. The Committee commended Director Linnane in obtaining significant grant funding for numerous projects.

The Committee recommends approval of the IGA and subsequent Resolution.

WATER DEPT. YEAR 2000 LOOP PROJECT – REQUEST APPROVAL TO EXPAND SCOPE OF SERVICES WITH A CHANGE ORDER.

The replacement of the Wonderview 12” water main from Virginia Ave. to MacGregor Ave. was budgeted in 2001. Kitchen & Co. is currently completing the 2000 Wonderview 12” from James St. to Virginia Ave., and the contractor will honor the 2000 unit prices of the James St. Project to construct the 2001 Project from Virginia to MacGregor. The total estimated cost is \$58,388.

The 2001 Budgeted amount is \$50,000. Although the cost is \$8,388 more than the budgeted amount, the unit prices are year 2000 unit prices. The over-budget amount can be funded from the 2001 Engineering Services under-budget.

RMC Representative Prochaska reported that due to the holiday season, the project has been somewhat delayed, however, RMC has not received any complaints from area residents.

The Committee recommends approval of the expanded scope in the amount of \$58,388, as presented.

WATER DEPT. YEAR 2001 LOOP PROJECT – REQUEST APPROVAL OF DESIGN SCOPE OF SERVICES.

The following construction projects and design/construction management services have been budgeted in 2001:

1. Fall River/Summerset 12”
2. Wonderview 12”; Virginia to MacGregor (construction management only)
3. Beaver Point 8”
4. Stanley Circle 6”
5. Devil’s Gulch 12”
6. Mary’s Lake Raw Water Pump
7. Annual Fire Hydrant Project

Director Linnane specifically reviewed the Water Line Priority List, confirming that by taking an aggressive approach on this Project, the Water Department is approximately 5 years ahead of schedule.

RMC has submitted a Scope of Services in the amount of \$113,930 for easement preparation, design and construction management. This proposal represents 12% of the construction budget, well within acceptable engineering standards.

The Budget includes \$145,000 for design and construction management, and \$985,000 for construction. **The Committee recommends approval of the Scope of Services in the amount of \$113,930 submitted by RMC.**

There being no further business, Chairman Barker adjourned the meeting at 8:39 a.m.

Vickie O’Connor, CMC, Town Clerk