

## RECORD OF PROCEEDINGS

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*Town of Estes Park, Larimer County, Colorado, March 23, 2006*

Minutes of a Regular meeting of the **PUBLIC SAFETY COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on the 23<sup>rd</sup> day of March, 2006.

Committee: Chairman Newsom, Trustees Doyle and Homeier  
Attending: Chairman Newsom, Trustees Doyle and Homeier  
Also Attending: Chief Richardson, Chief Dorman, Deputy Clerk Schares  
Absent: None

Chairman Newsom called the meeting to order at 8:00 a.m.

### **POLICE DEPARTMENT.**

**Background Investigations Contract – Request Approval.** Chief Richardson explained the Police Department conducts a minimum of two background investigations for police officers and civilian employees each year. This process takes approximately thirty to forty hours of time, taking the investigator approximately three weeks to complete the assessment and report. Staff recommends outsourcing background investigations to Summit Discovery Group, a Denver based company, comprised of retired police officers trained in background investigations. Each background investigation which includes neighborhood canvass and suitability will cost approximately \$875.00. Following discussion, **the Committee recommends approval of acquiring the services of Summit Discovery Group to conduct employment background investigations for sworn and non-sworn positions.**

**Purchase of Digital Video In-Car Cameras – Request Approval.** Chief Richardson recommended purchasing two digital video in-car cameras from Watch Guard Video for an amount of \$10,040.00. The in-car cameras benefit the Police Department by allowing immediate recording of evidence for presentation to prosecuting attorneys and assisting Supervisors and Commanders to reduce the number of invalid complaints made against officers. Following discussion, **the Committee recommends approval to purchase two Video In-Car Camera Systems for the budgeted amount of \$10,040.00.**

**PropertyRoom.com Contract – Request Approval.** Chief Richardson stated PropertyRoom.com is a company that disposes of found property items and seized evidence. There is no direct budget impact; however, it would eliminate staff time required to perform this function. Staff recommends implementing the use of PropertyRoom.com to dispose of items maintained in evidence and storage excluding; firearms, knives, drugs, cash, and fireworks. Additionally, staff recommends applying the proceeds from this process to offset operating costs associated with advertisement expenses for public notification prior to disposal of property. Once operating expenses are met remaining proceeds could be applied to fund equipment and training needs of the Police Auxiliary Unit, ERT/SEU, and SRO program. Following discussion, **the Committee recommends approval of the annual contract with PropertyRoom.com for services.**

**Reports:**

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### Public Safety Committee – March 23, 2006 – Page 2

1. Community Assessment – Officer Ray Meyer presented an assessment detailing how police officers can assist with the Town's appearance. The Police Department is in the process of developing a system of notifying the Code Enforcement Officer of violations and monitoring red tagged vehicles.
2. 2005 Restorative Justice Statistics – Restorative Justice Exec. Dir. Amanda Nagl reviewed the 2005 statistics. Restorative Justice manages approximately 30 cases per year. 80% of offenders have not re-offended in the last three years.
3. Byrne Memorial Grant Project – Chief Richardson stated the Police Department is applying for a technology grant to outfit the patrol cars with a mag-swipe reader. The total project cost is \$79,000.00 and the town would have to match 25% of the grant.

### **FIRE DEPARTMENT.**

#### **Reports:**

1. Assistance to Firefighters Grant – Fire Prevention & Safety – Chief Dorman stated a grant has been received to purchase a robot and puppet system for a fire safety educational program that targets youth under the age of 14 and adults over the age of 65.
2. National Fire Academy Weekend – Chief Dorman stated the Town of Estes Park will host the Colorado National Fire Academy Weekend May 18-21, 2006. The conference will be located at the Estes Park Holiday Inn Conference Center.
3. Up coming wildland season preparations – Chief Dorman stated indications show that it will be a busy wildland fire season.

There being no further business, Chairman Newsom adjourned the meeting at 9:27 a.m.

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Suzy Schares, Deputy Town Clerk