

RECORD OF PROCEEDINGS

Town of Estes Park, Larimer County, Colorado, October 28, 2004

Minutes of a Regular meeting of the **PUBLIC SAFETY COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on the 28th day of October, 2004.

Committee: Chairman Newsom, Trustees Doyle and Pinkham
Attending: All
Also Attending: Town Administrator Repola, Clerk O'Connor, Police Chief Richardson, Fire Chief Dorman, Judge Brown, P.D. Staff members Kufeld and Wright, Fleet Mgr. Mahany
Absent: None

Chairman Newsom called the meeting to order at 8:00 a.m.

POLICE DEPARTMENT.

Municipal Bond/Fine Schedule – Request Approval. The current bond/fine schedule was last updated in April, 1994, and Judge Brown authorized Police Dept. staff members to survey area court fines. Research indicates that an amendment will ensure Estes Park is within State and County Fine Schedules. Discussion followed on officer discretion depending on the nature of the incident and mitigating circumstances. A sidelight to this item is parking management and/or enforcement that could impact the schedule. The **Committee recommends: (1) approval of the bond/fine schedule as presented to be included in a Municipal Court Policy Manual, effective following Town Board approval, and (2) a yearly review of the schedule. Additionally, staff will prepare a report listing how many citations were issued for reckless driving, not yielding in a crosswalk, and the like, and distribute it to all Committee members.**

Reports:

- 2003/2004 Crime Statistics Update. Pursuant to conversion to the new system, staff expects to present a thorough update in January.
- 2004 Second Quarter Customer Satisfaction Survey Results. The Department continues to receive excellent responses. The level of service is being measured, and all department employees understand merit pool awards are based on these surveys—treating people with dignity and respect is the optimum goal.
- Liquor License Background Search Procedure – Amendment. Admin. Ass't. Wright reviewed current and updated procedure that will include background searches for the liquor licensee as well as the business establishment for a 12-month search period. In a survey of area police departments, it appears this practice will provide sound information for staff and the Town Board on which to approve new, transfers of ownership, and renewal liquor licenses.

FIRE DEPARTMENT.

Dive/Rescue Truck Replacement. The budget includes a shared cost provision between the Town and Volunteers for the replacement of a 1976 Dodge Van with 75,000 miles. This vehicle was donated by Larimer County to the Department's Dive Team in 1990. The 50/50 share plan of \$62,500/agency is a lease/purchase (4-yr. lease), with the first payment beginning in 2005. A

RECORD OF PROCEEDINGS

Public Safety – October 28, 2004 – Page 2

Committee prepared a needs assessment and bid specifications, and Fleet Mgr. Mahany reviewed the process and the following bids:

Front Range Fire Apparatus – Pierce Fire Apparatus 2005 Ford F-550 w/Pierce MedTec Dive/Rescue Apparatus Body	\$110,743
Seagrave Fire Apparatus 2005 Ford F-550 w/Seagrave Dive/Rescue Apparatus Body	\$164,158
American LaFrance Fire Apparatus	No Bid

The current dive truck could be disposed of at the annual Larimer County Auction or donated to another fire dept. Staff responded to questions concerning the truck configuration, towing capability, whether a previously owned truck in lieu of a new truck was considered, and the lease/purchase financing option. **The Committee recommends staff verify the lease payment schedule, submitting this item directly to the Town Board on 11/9/04 as an “action item”, with updated financing information being distributed to Public Safety Committee members prior to the Town Board meeting.**

Reports.

- Third Quarter Incident Run Report. The Committee received an update on incident specifics, and requested staff research providing man-hours on a quarterly basis in lieu of the current practice of including in the Yearly Report.

There being no further business, Chairman Newsom adjourned the meeting at 8:47 a.m.

Vickie O'Connor, CMC, Town Clerk