

## RECORD OF PROCEEDINGS

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### **Town of Estes Park, Larimer County, Colorado, February 7, 2002**

Minutes of a Regular meeting of the **PUBLIC SAFETY COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on the 7<sup>th</sup> of February, 2002.

Committee: Chairman Gillette, Trustees Jeffrey-Clark and Newsom  
Attending: Chairman Gillette and Trustee Jeffrey-Clark  
Absent: Trustee Newsom  
Also Attending: Town Administrator Widmer, Police Chief Richardson, Fire Chief Dorman, Deputy Clerk van Deutekom

Chairman Gillette called the meeting to order at 7:30 a.m.

#### **POLICE DEPARTMENT**

**Colorado Division of Criminal Justice Grant.** Officer Leaycraft reported that the Dept. was awarded a criminal justice grant to purchase 7 patrol rifles and trunk mounted gun racks at a cost of \$6,741. The Dept. match is \$674 (10%) of actual expenditures. Chief Richardson noted that staff training with the new equipment has been arranged through the Ft. Collins Police Dept. The **Committee recommends acceptance of the Colorado Division of Criminal Justice grant to purchase 7 patrol rifles and trunk mounted gun racks as outlined above.** Chief Richardson was directed to initiate the training and create a rifle use policy.

**Community Policing Philosophy.** Chief Richardson explained that the primary focus of the Dept. must remain delivery of services, quality customer service, and reduction of crime/disorder issues. The most effective approach to accomplish these stated goals is the adoption and implementation of the organizational philosophy of Community Based Policing. This type policing provides the greatest opportunity to accomplish the primary mission of the Town Board and the EPPD. The **Committee recommends approval of the Community Based Policing philosophy for the Estes Park Police Dept. as presented.**

#### **REPORTS**

**LETA Report.** Chief Richardson presented the 2001 Strategic Plan for the Larimer Emergency Telephone Authority.

**Communication Center Remodel Project – Final Report.** Support Services Supervisor Bartram updated the Committee on the remodel project. Completion of the project is anticipated by the end of February.

**Recruiting Report.** Lt. van Deutekom briefed the Committee on a recent recruiting trip to Aims Community College. Staff received 4 applications for the Community Service Officers (CSO) program and 1 application for the full-time patrol position. Additional recruiting trips to Front Range Community College, University of Northern Colorado, and Colorado State University are also planned.

**Colorado Regional Community Policing Institute (CRCPI) Grant Report.** Chief Richardson explained that the Dept. will apply for 3 non-matching line grants from CRCPI totaling \$5,550 for the CSO and Volunteer Programs and a training/presentation display board.

**E.P.P.D. Assessment Report (Draft).** Chief Richardson presented the draft assessment report for Committee review. The final report will be presented at the March meeting.

**FIRE DEPARTMENT (EPVFD)**

**Colorado State Firefighters Association (CSFFA) Convention – Street Closure.** Chief Dorman reported that Estes Park will host the 2002 CSFFA Convention, June 19-22. Firefighter tournament competitions will require street closures from 6:00 a.m. until 6:00 p.m. on June 21<sup>st</sup> as follows: Manford Ave. at Estes Park Rent-All; Woodstock at Estes Auto Mall; Community Dr. at Lone Tree Village. Access to all businesses in the area will be maintained by redirecting traffic. **The Committee recommends closing Manford Ave. from Estes Park Rent-All to the intersection of Manford Ave. and Community Dr. from 6:00 a.m. until 6:00 p.m. on June 21, 2002 to accommodate the 2002 CSFFA convention tournament events.**

**Radio Purchase – Approval.** Chief Dorman explained that the Dept. has been upgrading its portable radios and noted that Advanced Wireless Communications currently has 3 used HT 1000 radios available at \$675 each. The current State Bid price for new HT 1000 Motorola portable radios is \$981 each. The 2002 Budget includes \$5,408 for radio purchases. **The Committee recommends purchasing 3 used HT 1000 Motorola radios from Advanced Wireless Communications at \$675 each and 3 new HT 1000 radios at \$981 each for a total expenditure of \$4,966.** The remaining budgeted amount of \$442 shall be used to purchase replacement batteries.

**Fire Code Review.** Chief Dorman explained that the Building Dept. is currently reviewing the adoption of the *International Building Code*® planned in the spring of 2003, therefore, it would be prudent to adopt the *International Fire Code*® in conjunction with adoption of the *International Building Code*® in 2003. **The Committee recommends a Fire Code Review Committee be named to include the Chief Building Official, Fire Chief, and a Public Safety Committee member (to be named within the next 30 days) to review the *International Fire Code*® and present recommendations to the Town Board for approval.**

**REPORTS**

**Ambulance Availability.** The Hospital District has granted permission to station 1 its 4 ambulances at the Fire Station. The ambulance will be available to EPVFD EMT's responding to medical calls.

**2001 Year End Reports.** Chief Dorman presented the year-end report. 2002 Officers are as follows: Daryl McCown, 1<sup>st</sup> Asst. Chief, Larry Pettyjohn, 2<sup>nd</sup> Asst. Chief, Jon Landkamer, Secretary, and Doug Deats, Treasurer. The financial, training, and incident run reports were also reviewed. **The Committee acknowledged receipt of the 2001 Year End Report as presented.** On behalf of the Committee, Chairman Gillette commended EPVFD volunteers for their service to the community.

There being no further business, Chairman Gillette adjourned the meeting at 8:25 a.m.