

RECORD OF PROCEEDINGS

Town of Estes Park, Larimer County, Colorado, January 8, 2009.

Minutes of a Regular meeting of the **UTILITIES COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Town Hall in said Town of Estes Park on the 8th day of January 2009.

Committee: Chairman Homeier, Trustees Blackhurst and Ericson
Attending: Chairman Homeier, Trustees Blackhurst and Ericson
Also Attending: Town Administrator Halburnt, Deputy Town Administrator Richardson, Utilities Dir. Goehring, and Deputy Town Clerk Deats
Absent: None

Chairman Homeier called the meeting to order at 8:08 a.m.

PUBLIC COMMENT

None

LIGHT & POWER DEPARTMENT

CONTRACT AWARD FOR DISTRIBUTION SYSTEM ENGINEERING SERVICES – REQUEST APPROVAL.

At their December 2008 meeting, the Utilities Committee recommended a contract for distribution system engineering services with ESC, Inc., in an amount not to exceed \$263,460, be heard as an action item by the full Board at the January 9, 2009 Town Board meeting. Following the December meeting, staff was contacted by the City of Loveland and told that due to the economic downturn, Loveland engineers are experiencing a decreased workload and would have time to provide electrical engineering services under the existing intergovernmental agreement (IGA) with the Town. By utilizing the IGA for the engineering and construction management of this project, the Town would realize a savings over the estimate provided by ESC, Inc. Staff recommends proceeding with this work through the IGA with the City of Loveland on a time and materials basis at an approximate cost of \$200,000 from account #502-6501-560-22-02, budgeted. **The Committee recommends this item be taken before the full Board as an action item at the January 27, 2009 Town Board meeting.**

LIGHT & POWER

1. Mary's Lake Substation Update – Upgrades to the Mary's Lake Substation were completed in November 2008. Preliminary figures on actual costs for the project, which was managed by Platte River Power Authority (PRPA), are coming in lower than the 2007 estimates, at an approximate savings of \$43,000. The remaining bond monies, and funds saved on the substation project, will be utilized over the next two years on distribution system upgrades.

WATER

1. Mary's Lake Water Treatment Plant Expansion Update – Staff reported that due to delays experienced in receiving materials from Xenon this project is approximately three weeks behind schedule. The temporary treatment plant is on site and staff is being trained on how to operate the system. A schedule for the installation of the SCADA system controls and integrating the electrical components is being developed.

MISCELLANEOUS

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1. Solar Program – Asst. Utilities Dir. Mangelsen informed the Committee that the Town is partnering with the Governor's Energy Office (GEO) in a Solar Program that provides rebates for residential small solar projects. Since a limited amount of funding is available (\$50,000), a lottery will be held on February 3, 2009, for those interested in participating. A rebate of \$3/watt, or a maximum of \$9,000, is available for systems that are installed by June 30, 2009.
2. EarthFest – Staff will be present at the second annual EarthFest event to be held at the YMCA of the Rockies on Saturday, January 17, 2009.
3. Water Testing – Staff reported that the required public information notices on lead action levels in drinking water were mailed to all water customers. Dir. Goehring reported that the corrosion occurs after the water enters a home and is related to the service into the home, or in the home itself, as opposed to the Town's delivery system. He stated the use of a new chemical as a corrosion inhibitor is being researched to address the issue.

There being no further business, Chairman Homeier adjourned the meeting at 9:35 a.m.

Cynthia A. Deats, Deputy Town Clerk