

RECORD OF PROCEEDINGS

Town of Estes Park, Larimer County, Colorado, September 11, 2008.

Minutes of a Regular meeting of the **UTILITIES COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Town Hall in said Town of Estes Park on the 11th day of September 2008.

Committee: Chairman Homeier, Trustees Blackhurst and Ericson

Attending: Trustees Blackhurst and Ericson

Also Attending: Town Administrator Halburnt, Deputy Town Administrator Richardson, Utilities Dir. Goehring, Asst. Dir. Mangelsen, Supt. Steichen, Deputy Town Clerk Deats

Absent: Chairman Homeier

Trustee Blackhurst called the meeting to order at 8:00 a.m.

PUBLIC COMMENT

None

LIGHT & POWER DEPARTMENT

MARY'S LAKE UTILITY BRIDGE CROSSING CONTRACT – REQUEST APPROVAL.

Due to right-of-way and easement issues, Larimer County's Mary's Lake Bridge Replacement project, originally scheduled for 2007, was postponed until 2008. Utilities that require relocation within the project area are Light and Power, Qwest, Baja Broadband and Xcel Energy. Water is not affected as the new bridge will be built 16 feet east of its present location and will not interfere with existing water lines. The Light and Power Department will pay the complete cost of an under-the-river crossing and be reimbursed by the other utilities. Staff has acquired official reimbursement commitment letters with Qwest, Baja Broadband and Xcel Energy. The overhead power lines that need to be relocated underground for this project are part of the Mary's Lake Distribution System upgrade and will be paid for using Light and Power Bond monies.

Bid packets were sent to all of the following contractors, with three contractors (*) attending the pre-bid walk-through on Friday, August 15, with the following results:

Cornerstone Construction Concepts, Inc	\$114,509 *
A-1 Excavating	No Bid
Duell Excavating	No Bid
Cole Excavating	No Bid
Selcon Utility	No Bid *
BT Construction	No Bid *
Hall Irwin Construction	No Bid
Fairbanks Excavation – declined to bid	No Bid
Kitchen & Co. – declined to bid	No Bid

Staff recommends approval of a contract with Cornerstone Construction Concepts, Inc., for \$114,509 to do the underground and river work. The contractor will complete the job prior to the end of 2008, so that Larimer County can move on-site after the first of the year. The estimate for the Town of Estes Park's commitment will be approximately \$100,000 which will be paid for by bond proceeds. The Light and Power Fund contains \$50,000 as an encumbrance for the under-the-river crossing and burying of power lines, rolled over from 2007. Conduit, fiber duct, conductors, and cubicles, are being supplied by the

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Light and Power Department at an approximate cost of \$60,000. The remaining \$40,000 will be used for labor and vehicle equipment costs. This, in addition to the contractor amount, brings the total expenditure to \$174,509 to be paid for as follows:

Account # 502-7001-580-35-58	Underground Conduits	\$ 50,000 (roll-over)
Account # 502-6501-560-22-02	Engineering	\$ 24,509
	Bond Proceeds:	<u>\$100,000</u>
		\$174,509

The **Committee recommends approval of a contract with Cornerstone Construction Concepts, Inc., for an under-the-river utility crossing and associated underground work at a cost of \$114,509 budgeted, and an additional \$60,000 for materials, to be paid for as outlined above, with approximately \$74,509 in reimbursements for the relocation from Qwest, Baja Broadband, and Xcel Energy utilities.**

SMALL RESIDENTIAL SOLAR REBATE PROGRAM – REQUEST APPROVAL.

The Governor's Energy Office (GEO) is offering a Small Residential Solar Energy Project as part of the Governor's New Energy Economy. The Town currently participates in the GEO's Small Wind Pilot program and staff requests approval to submit an interest form to the GEO to partner in the solar rebate program. The Small Residential Solar Energy Project is a 50/50 cash match incentive program with a total program cap of \$50,000. The GEO will fund \$25,000 and the Town of Estes Park will fund the remaining \$25,000 from account #502-6501-560-22-02 for a \$2/watt rebate up to a cap of \$6,000 per participant. The program is limited to residential customers who participate in the Town of Estes Park's net metering program with a system capacity requirement of no more than 10kW. **The Committee recommends approval to submit an application to the GEO to participate in the Small Residential Solar Energy Project and to discuss the \$25,000 financial commitment to the project during the 2009 budgeting process.** Town Administrator Halburnt will update the full Town Board through her weekly e-mail report.

REPORTS

LIGHT & POWER

1. Mary's Lake Substation Upgrade – A video presentation showing progress at the Mary's Lake Substation was viewed by the Committee. The project is on schedule arrival of the new building scheduled for September 22, 2008.
2. Mary's Lake Water Treatment Plant Upgrade – The project began on August 15, 2008, with demolition proceeding on schedule.

MISCELLANEOUS.

Dir. Goehring stated that after an article about renewable energy was published in the Trail-Gazette, 35-40 additional customers signed up for the wind program. He stated that until standards and guidelines are in place for the erection of wind turbines, the Estes Valley Planning Commission will review on a case by case basis.

There being no further business, Trustee Blackhurst adjourned the meeting at 8:33 a.m.

Cynthia A. Deats, Deputy Town Clerk