

## RECORD OF PROCEEDINGS

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*Town of Estes Park, Larimer County, Colorado, June 10, 2004*

Minutes of a Regular meeting of the **UTILITIES COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on the 10<sup>th</sup> day of June, 2004.

Committee: Chairman Jeffrey-Clark, Trustees Newsom and Pinkham  
Attending: Trustee Pinkham  
Also Attending: Town Administrator Widmer, Public Works Dir. Linnane, Ass't. to the Dir. Mangelsen, Clerk O'Connor  
Absent: Chairman Jeffrey-Clark, Trustee Newsom

Trustee Pinkham called the meeting to order at 8:00 a.m.

### WATER DEPARTMENT.

**2004 Water Line Replacement Projects (Upper Broadview and Devil's Gulch Road) – Request Approval.** Public Works Dir. Linnane outlined the scope of services for the replacement of the Upper Broadview and Devil's Gulch water lines. Both lines are summer lines being used fulltime and they are scheduled for replacement due to maintenance issues for the number of residences served. The Devil's Gulch line will be replaced with a 1" service line as it serves only one residence. The Broadview line will remain as a water main. Cornerstone Engineering submitted a cost of \$9,664, and it includes design/bid work and construction management. Following discussion, **the Committee recommends approval of the Scope of Services submitted by Cornerstone Engineering in the amount of \$9,664.**

### REPORTS.

#### Light and Power:

1. Monthly Financial Report and Graphs. Director Linnane thoroughly reviewed financial data and graphs. In summary, assuming revenues/expenses remain as projected, the fund balance deficit will be eliminated by the end of 2005. **On one graph, staff will compare costs/revenues and percentage changes thereof.**
2. Rate System/Options Available to Customers. Dir. Linnane provided responses to questions concerning the difference between residential rate categories, and rate selection. A Rate Study is in progress by Black & Veatch Consultants, financial plans for each department was completed in 2003, and this year, a Rate Study for Light and Power will be completed.
3. MacGregor Ave. Underground Conductor Project. Charter Communication is scheduled to remove their lines this week, and PRPA will be installing underground fiber also this week. Scheduled outages are planned and power poles could be removed next week.
4. Fiber Optics Project. This project is from the Estes Substation to south of the Loveland Substation (20 miles long±), and budgeted at \$600,000. However, cost will be reduced due to the participation of multiple agencies. This is a late fall project.
5. Christmas Decoration Project. Anticipate report for presentation during budget preparation.

#### Water:

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1. Monthly Financial Report – Thoroughly reviewed the report, and revenues are well ahead of financial plan projections.
2. Northern Colorado Water Conservancy District (NCWCD) Snowpack and Streamflow Comparisons. As of May 1, 2004, Colorado's statewide snowpack is below average, the Upper Colorado River is 50% of average, and the South Platte Tributaries are 67% of average. Given no additional precipitation through the summer of 2005, and due to planned purchases in the NCWCD "Prepay Collateral Policy", Estes Park has an adequate Windy Gap water supply through 2005.
3. Water Dept. Raw Water Supply. 414 ac. ft. of CBT surplus water is projected year-end. 232 ac. ft. will be designated as Windy Gap prepay collateral water for 2005.
4. Fall River Water Tank Project. The Committee may review bids for this project in September (tentative schedule).
5. Painted traffic signal lights. The signal light at the corner of Riverside/Elkhorn was repainted, and staff intends to repaint one signal/year. The cost was \$8,000.
6. Water fountain planned for Bond Park. To eliminate freezing, a new freeze-proof fountain and 5' buried service line is being planned for use in Bond Park.

Following completion of all agenda items, Trustee Pinkham adjourned the meeting at 9:06 a.m.

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Vickie O'Connor, Town Clerk