

RECORD OF PROCEEDINGS

Town of Estes Park, Larimer County, Colorado, October 10, 2002

Minutes of a Regular meeting of the **LIGHT AND POWER COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on the 10th day of October 2002.

Committee: Chairman Jeffrey-Clark, Trustees Habecker and Newsom

Attending: Trustees Habecker and Newsom

Also Attending: Town Administrator Widmer, Light & Power Director Matzke, Assistant to the Director Mangelsen, GIS System Analyst Kraft, and Deputy Clerk van Deutekom

Absent: Chairman Jeffrey-Clark

Trustee Habecker called the meeting to order at 8:00 a.m.

GIS MAPPING – PRESENTATION.

System Analyst Kraft briefed the Committee on the creation of a Map Book consisting of composite maps of the entire utility system. This 322 page book will be printed on 11"x17" sheets and include color features. Benefits of the book include:

- Provides a standard form of referencing
- Can be used in field vehicles and the office
- Easier to update
- Ties in with other Map Books that will be created for Fire, Ambulance, Dispatch, Police, Water, Community Development, and Public Works
- Eliminates the need for software in order to use the map

Other issues addressed include overlay layers, reference key, and map updates. Departments will receive draft maps to review prior to final publication.

EMERGENCY BEACON LIGHT PROGRAM – APPROVAL.

In response to a request from Mayor Baudek to research emergency beacon programs, Director Matzke demonstrated the flashing mode of a standard 60-watt incandescent emergency beacon light bulb for possible use in Estes Park. He explained that the bulb fits any standard light socket and can be used as an ordinary porch light OR flipped twice to activate an emergency beacon that would assist police/fire/ambulance personnel in locating the source of the emergency. The bulb is guaranteed to last 2,000 hours with normal use and is recognized by the National Crime Prevention Council.

The bulbs are available from Response Technology Corporation and are sold individually for \$9.95. However, during October (Crime Prevention Month) the bulbs are available in cases of 400 at a reduced cost of \$4.59 per bulb. At this price the bulbs could be made available to customers for \$5 each, including sales tax.

This program was not included in the 2002 budget, but could be funded from the energy efficiency line item. The **Committee recommends purchasing 400 bulbs at \$4.59 each for a total of \$1,836 to be funded as outlined above.** The bulbs will be available for sale through the Finance Dept.

REPORTS.

Bond Park Decorative Lighting – Update. Light & Power Secretary Button updated the Committee on the new assortment of streetlights featured in Bond Park. All of the lights displayed include built-in optics that minimize stray light, enhance illuminations on the ground below, and provide different types of light sources, lenses, wattage levels and pole heights. Ballot boxes will be available October 14th in the Municipal Bldg. Lobby, the Foyer outside the Town Board Rm., and online at www.estesnet.com. Questions and comments regarding the streetlight project should be directed to the Light & Power Dept. at 577-3588.

Platte River Power Authority (PRPA). PRPA's Strategic Financial Plan has been updated, a new rail contract has been approved, and the 2003 Budget was introduced.

Financial Report. The Committee reviewed the August and September graphs and income statement.

Project Updates: (1) **Meadowdale/Fish Creek Circuits** – (will be renamed from Meadowdale to Mall Rd.) The circuits went into service on October 2nd and will provide a significant improvement to the system. (2) **O/H lines to Ricker Studio** – the 3 phase lines crossing Hwy. 34 have been placed underground. (3) The Department's participation in the **E. Riverside Dr.** construction contract will be approximately \$63,000 for installation of underground conduits to allow burial of existing overhead lines. (4) A leaking circuit switcher at **Marys Lake Substation** has been repaired. (5) The lines have been buried at **EPURA's Performance Park** site. (6) **Fall River Estates Loop** – a second feeder source is now in place and will increase system reliability to customers in the area.

There being no further business, Trustee Habecker adjourned the meeting at 8:51 a.m.

Rebecca van Deutekom, CMC, Deputy Town Clerk