

Town of Estes Park, Larimer County, Colorado, July 19, 2001

Minutes of a Regular meeting of the **LIGHT AND POWER COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on the 19th day of July, 2001.

Committee: Chairman Jeffrey, Trustees Habecker and Newsom
Attending: Chairman Jeffrey and Trustee Habecker
Absent: Trustee Newsom
Also Attending: Town Administrator Widmer, Light & Power Director Matzke, Assistant to the Light & Power Director Mangelsen, Deputy Town Clerk van Deutekom

Chairman Jeffrey called the meeting to order at 9:00 a.m.

CHARTER COMMUNICATION FRANCHISE TRANSFER OF OWNERSHIP.

Director Matzke reported that a request was received from Charter Communications, Inc. (Charter) to transfer the July 27, 1993 Franchise Agreement (Agreement) from Cable Systems, Inc. to The Helicon Group, L.P. Director Matzke noted that the existing Agreement requires Town Board approval prior to any transfer of ownership.

Karen Bishop and Glen Smith/Charter Communications addressed staff's concerns regarding franchise deficiencies as outlined in the Agreement. Areas discussed include: FCC regulations, annual performance tests, audited financial reports, FCC filings related to CATV operation, installation of cable facilities on Town-owned poles, independent technical compliance reviews, on-line FM stations, and quarterly revenue statements.

The **Committee requested Charter Communications, Inc. provide a written response addressing Charter's compliance efforts to the deficiencies listed above at the August 9th Committee meeting.**

ESTES SUBSTATION DUCT EXTENSION AND FALL RIVER HYDRO PEDESTRIAN BRIDGE ENGINEERING SERVICES CONTRACTS – AWARD.

Director Matzke reported that the proposed Estes Substation Duct Extension project is an extension of the existing duct line beginning at the entrance to the Fire Station extending east along Hwy. 36 to the existing duct line installed under the bike path along the Lake Estes trail. This new line will accommodate the installation of 2 additional underground circuits from Estes Substation to Mall Road. The proposed Fall River Pedestrian Bridge project is a replacement of the bridge destroyed during the Lawn Lake Flood.

The 2001 budget includes \$180,000 for the Estes Substation Duct Extension and \$70,000 for the Fall River Hydro Pedestrian Bridge. The following proposals were received:

	<u>Cornerstone</u>	<u>Van Horn Engineering</u>
Estes Duct	2250	3550
Fall River Bridge	6850	3950

The Committee **recommends that the contract for engineering services for the Estes Substation Duct Extension be awarded to Cornerstone Engineering for \$2,250 and the Fall River Bridge be awarded to Van Horn Engineering for \$3,950.**

FALL RIVER HYDRO PLANT STEAM CLEANING AND FLOOR COATING CONTRACT – APPROVAL.

Director Matzke reported that staff and Top Gun Pressure Washing, Inc. negotiated a contract price to steam clean the water wheels and generators at the Fall River Hydro Plant (\$1685) and clean and coat the concrete floors in the plant building (\$6,498) for a total cost of \$8,183. The 2001 budget includes \$140,000 for the Fall River Hydro Project. The interpretive exhibit contract was awarded in January 2001 for \$119,174. The Fall River Restoration Plan anticipated \$2,565 for cleaning of the generating equipment. The amount for cleaning and coating the concrete floors (\$6,498) is not specifically funded in the 2001 budget, but is within the budget amount.

The Committee recommends that the steam cleaning and floor coating contract be awarded to Top Gun Pressure Washing, Inc. at a total estimated cost of \$8,183.

OUTAGE UPDATE.

Director Matzke updated the Committee on the April 21st and June 1st outages and commended staff, dispatchers, and fire department personnel on their outstanding efforts. He also noted that the effects of the April 21st ice storm were minimized in areas where tree-trimming work had been performed and that the incident report for the June 1st outage is currently being prepared. Chairman Jeffrey expressed an interest in receiving notification during major outages.

REPORTS

Platte River Power Authority (PRPA): A work session is scheduled in August to discuss new and long-term power generation options. Other areas discussed include peak load amounts and a proposed air conditioning rebate program.

Financial Report: The May and June income statements, graphs, and wind energy program totals were reviewed.

Project Updates:

The **Stanley Village street light project** is complete.

Director Matzke reported that a recent employee suggestion regarding replacement of the current **pole trailer** could provide improved pole transportation safety. Initial research indicates the cost to replace the trailer is estimated between \$10,000-\$14,000. **The Committee recommends staff solicit bid proposals for the replacement of the pole trailer and return to the Committee in August for further discussion.**

There being no further business, Chairman Jeffrey adjourned the meeting at 10:07 a.m. and invited attendees to attend the new Meter Department mini-van demonstration.