

## RECORD OF PROCEEDINGS

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*Town of Estes Park, Larimer County, Colorado, August 20, 2008*

Minutes of a Regular meeting of the **ESTES PARK URBAN RENEWAL AUTHORITY** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on the 20<sup>th</sup> day of August, 2008.

Commissioners: Chairman Newsom, Commissioners Cope, Halburnt, Little, Steige, Swank and Wilcocks

Attending: Chairman Newsom, Commissioners Cope, Halburnt, Steige, Swank and Wilcocks

Also Attending: EPURA Dir. Smith, Mayor Pinkham and Deputy Town Clerk Deats

Absent: Commissioner Little

Chairman Newsom called the meeting to order at 8:02 a.m.

### **COMMUNITY COMMENTS.**

None

### **COMMISSIONER COMMENTS.**

None

### **MINUTES.**

The minutes of the regular meeting held July 16, 2008 were approved.

### **EXECUTIVE DIRECTOR'S REPORT.**

1. Water Issues – The drainage problems being experienced by the owners of Lonigan's and Plum Creek Shoe Store have been resolved by utilizing sanitation district equipment to scope the line. The drainage pipe has been cleared of debris discovered in the pipe which was unrelated to construction work at Wiest Plaza.
2. CVB Signage – Roger Thorp is preparing to present a concept for the CVB signage to the Commissioners.
3. North River Wall – Heath Construction is ready to proceed with repairing the planters in the area. In addition the railing along Moraine Avenue will be replaced to match the railing over the CDOT culvert. Approvals have been received and work will get underway in the near future.
4. Lawsuit related to the abolishment of EPURA – There is nothing new to report on the pending lawsuit filed by Bill Van Horn.

Commissioner Cope questioned whether the Town had any interest in pursuing the installation of a traffic light at the intersection of Steamer Drive and Big Thompson Avenue. Commissioner Halburnt stated that, at this time, it is not on the Town's project list.

Commissioner Cope asked if the Rotary Club is pursuing the possibility of installing benches at the gazebo at Wiest Plaza and whether the IGA with Larimer County related to the extension of EPURA was complete. Dir. Smith stated that the Rotary Committee meetings had been suspended for the summer and that he would bring up the topic at the September meeting. The IGA with Larimer County will be addressed at a meeting

**Estes Park Urban Renewal Authority – August 20, 2008 – Page 2**

with County Manager Lancaster.

**RESOLUTION NO. 389 – 2008 BUDGET AMENDMENT.**

Dir. Smith read Resolution No. 389 amending the fiscal year 2008 budget into the record. Revisions were made subsequent to the development of the 2007 Comprehensive Annual Financial Report (CAFR) to show transfers between EPURA funds (General, Capital, and Debt) and reflect projected positive fund balances at end of year 2008. **It was moved and seconded (Swank/Wilcocks) to adopt Resolution No. 389 amending the fiscal year 2008 budget, and it passed unanimously.**

Commissioners Cope and Halburnt spoke to remaining EPURA funds, projected tax increment financing (TIF) available in 2009, and the need to develop a plan to determine if EPURA has sufficient funds to operate or needs to approach the Town Board for a loan.

**EPURA BOARD AND TOWN BOARD ROLES AND RESPONSIBILITIES.**

Mayor Pinkham outlined the relationship of the Town Board and the EPURA Board. He stated that the Town Board is responsible for establishing a vision for Estes Park and EPURA's role is to focus on project opportunities consistent with Town-wide goals. Discussion ensued on the following topics: add funding to the list of EPURA's responsibilities; provides good framework to follow; small committee should not make decisions the entire board may not agree with; develop proposal for remainder of 2008 and present to Town Board; identify projects that will increase TIF; EPURA projects should encourage private investment; and if a project results in the need for a traffic light or parking lot repaving it should be considered as a cost of project as a whole.

**EPURA BOARD VACANCIES.**

Two EPURA commissioners' appointments will expire in September 2008. Commissioner Steige, who has served almost eight years on the Board, and Vice Chairman Swank, who has served 16 years on the Board, have both decided not to seek re-appointment. In June, interviews were conducted to fill the Board vacancy created when John Ericson was elected to the Town Board. Chairman Newsom was subsequently appointed to the board. Selections were made from the remaining seven interviewees to fill the two upcoming vacancies. Sharry White and Jim Martinsen will begin their appointments at the end of the September 17<sup>th</sup> EPURA meeting. Both are members of the League of Women Voters and bring broad backgrounds of civic involvement to the Board.

Mayor Pinkham and Chairman Newsom thanked Vice Chairman Swank and Commissioner Steige for their work and commitment to EPURA.

**FAÇADE IMPROVEMENT PROGRAM PRESENTATIONS.**

At the invitation of the EPURA Commissioners, the Town Board was invited to the meeting to hear the façade improvement program presentations. In attendance were Mayor Pinkham, Mayor Pro Tem Levine, Trustees Blackhurst, Eisenlauer, Ericson, and Homeier.

Matt Robenalt, Fort Collins Downtown Development Authority (DDA), outlined the façade improvement program currently available to property owners within the DDA boundaries. The program is available for non-historic or historic buildings and in-fill projects. He provided "before and after" photos of completed projects and reviewed the types of materials and projects that are suitable for funding through the façade improvement program. As a rule of thumb, a maximum of 10% of the improvements are eligible to be reimbursed to the property owner upon completion of the project.

**RECORD OF PROCEEDINGS**

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**Estes Park Urban Renewal Authority – August 20, 2008 – Page 3**

Jac Cuney of the Brighton Urban Renewal Authority (BURA) stated that the façade program offered in Brighton is 13 months old and applies to the face of a building visible from the public right of way. Eligible properties must lie within the core two block area of historic downtown Brighton and up to 90% of the project cost up to a maximum of \$15,000 can be granted to the property owner for improvements. He presented “before and after” photos as an example of projects that support the primary goals of the program which include preserving and enhancing buildings in downtown Brighton, retaining and assisting local businesses, and creating a sense of civic pride.

Chairman Newsom thanked Mr. Robenalt and Mr. Cuney for their informative presentations on behalf of the Commissioners and the Town Trustees.

Whereupon, Chairman Newsom adjourned the regular meeting at 10:24 a.m.

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Cynthia Deats, Deputy Town Clerk