

## RECORD OF PROCEEDINGS

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### *Town of Estes Park, Larimer County, Colorado, August 20, 2003*

Minutes of a Regular meeting of the **ESTES PARK URBAN RENEWAL AUTHORITY** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on the 20<sup>th</sup> day of August 2003.

Committee: Chairman Putney, Commissioners Jarolimek, Little, Steige, Swank, Wasson, Widmer

Attending: Chairman Putney, Commissioners Jarolimek, Little Steige, Swank, Wasson, Widmer

Also Attending: Executive Director Smith, Community Development Director Joseph, and Deputy Clerk van Deutekom

Absent: None

Chairman Putney called the meeting to order at 8:00 a.m.

#### **AGENDA.**

Chairman Putney amended the Agenda to remove Item 9, consideration of Resolution 334. There being no objection, the Agenda was approved with the noted change.

#### **MINUTES.**

It was **moved and seconded** (Swank/Little) **the minutes of the regular meeting held July 16, 2003 be approved**, and it passed unanimously.

#### **COMMUNITY COMMENTS.**

None.

#### **COMMISSIONER COMMENTS.**

Commissioner Wasson reported that he has received numerous positive comments regarding Performance Park.

Commissioner Swank reported that his choral group will be performing Wednesday, August 27<sup>th</sup> at 7:00 p.m. at Performance Park.

#### **STAFF REPORT/ PROJECTS.**

**Executive Director's Report.** 1) Director Joseph presented a summation of the zoning districts that apply to the downtown area. Director Joseph and Director Smith will research the possibility of **creating an additional commercial zoning district** that would specifically address entrances to the downtown core area and present their recommendations at a future meeting. 2) Director Smith briefed the Board on a recent trip to study the **Acadia National Park's Island Explorer Bus System**. Areas discussed included traffic congestion, funding, parking, and agency partnerships. 3) Commissioners **Steige and Swank** have agreed to serve another term on the Board. They are to be reappointed at the August 26<sup>th</sup> Town Board meeting. 4) Performance Park has been nominated for the **Governor's Award for Downtown Excellence**, sponsored by the Colorado Community Revitalization Association and Colorado Municipal League. Award recipients will be announced in September. 5) Due to tenant problems at the Bob's Amoco property, staff recommends that the lease not be extended and be allowed to terminate on September 23, 2003. The Board concurred.

**ESTES PARK AREA TRAIL SYSTEM AND RELATIONSHIP TO RIVERWALK – DISCUSSION.** Stan Gengler/Executive Director of the Estes Valley Recreation & Park District briefed the Board on the Estes Park trail system and explained that the Estes Valley Trails Committee was established to promote development and maintenance of a

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comprehensive and sustainable trail system throughout the Estes Valley. Areas discussed include planning, budgeting, maintenance, design standards, trail users, connectivity, and Committee goals.

**RESOLUTION #333 – APPROVAL OF THE THIRD AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT BETWEEN EPURA AND THE TOWN OF ESTES PARK.** Director Smith read Resolution #333 approving the Third Amendment to the Intergovernmental Agreement between EPURA and the Town of Estes Park. It was **moved and seconded** (Wasson/Jarolimek) **Resolution #333 be approved**, and it passed unanimously.

**RESOLUTION #334 – APPROVAL OF PROJECTS TO BE FUNDED WITH BOND PROCEEDS AND APPROVAL OF BOND DOCUMENTS.** The bond documents were unavailable at the time of the meeting; therefore, this item was removed from the Agenda.

**RESOLUTION #335 – APPROVAL OF CONTRACT WITH DESIGN STUDIOS WEST – RIVERWALK LOGO AND SIGNAGE PLAN.** Director Smith read Resolution #335 approving a contract with Design Studios West (DSW) to prepare a Riverwalk logo and a signage plan within the context of a marketing program. It was **moved and seconded** (Steige/Swank) **Resolution #335 be approved**, and it passed unanimously.

**RESOLUTION #336 – AGREEMENT TO PARTICIPATE IN FUNDING AN UPDATED INTERCEPT STUDY.** Director Smith read Resolution #336 approving participation in funding an Intercept Study. It was **moved and seconded** (Swank/Little) **Resolution #336 be approved**, and it passed unanimously.

**RESOLUTION #337 – APPROVAL OF A CONTRACT WITH R.C. HEATH CONSTRUCTION COMPANY – PHASE I OF THE KAYAK COURSE AND ADJACENT RIVERWALK.** Director Smith read Resolution #337 authorizing the Chairman to enter into an agreement with R.C. Heath Construction Company for the first phase of a kayak course and adjacent Riverwalk from the west side of Performance Park to the Spruce Street bridge. It was **moved and seconded** (Little/Steige) **Resolution #337 be approved**, and it passed unanimously.

**RESOLUTION #338 – APPROVAL OF A CONTRACT WITH DESIGN STUDIOS WEST – CONSTRUCTION ADMINISTRATION RELATIVE TO THE RIVERWALK ADJACENT TO THE KAYAK COURSE.** Director Smith read Resolution #338 approving a contract with Design Studios West to perform construction administration services relative to the Riverwalk adjacent to the kayak course. DSW will perform these services for a fee not to exceed \$8,800, plus reimbursable expenses. It was **moved and seconded** (Jarolimek/Wasson) **Resolution #338 be approved**, and it passed unanimously.

There being no further business, Chairman Putney adjourned the meeting at 9:10 a.m.

The next regular meeting will be September 17, 2003.

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Rebecca van Deutekom, CMC, Deputy Town Clerk