

RECORD OF PROCEEDINGS

Town of Estes Park, Larimer County, Colorado, March 20, 2002

Minutes of a Regular meeting of the **ESTES PARK URBAN RENEWAL AUTHORITY** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on the 20th day of March 2002.

Committee: Steve Jackson, Tamara Jarolimek, Richard S. Putney, Paula Steige, Gerald W. Swank, Al Wasson, Rich Widmer

Attending: Jarolimek, Putney, Steige, Swank, Wasson, Widmer

Also Attending: Executive Director Smith, Deputy Clerk van Deutekom

Absent: Jackson

Chairman Putney called the meeting to order at 8:00 a.m.

AGENDA.

Chairman Putney requested amending the Agenda to include the addition of Resolution #312 immediately following Item 7. There being no objection, the Agenda was approved with the noted addition.

MINUTES.

It was **moved and seconded** (Steige/Jarolimek) **the minutes of the regular meeting held February 20, 2002 be approved**, and it passed unanimously.

COMMUNITY COMMENTS.

Jay Gentile announced he is leaving the Trail Gazette and Estes Park. On behalf of the Board, Chairman Putney extended best wishes on his future endeavors.

COMMISSIONER COMMENTS.

Commissioner Wasson presented a Transportation Study Committee update. Areas discussed include open house participation, traffic flow and street direction options, parking alternatives, funding and financial opportunities, and future meeting dates. Commissioner Wasson acknowledged the importance of citizen participation and expressed appreciation to all that have participated to make positive and constructive suggestions.

RESOLUTION #311 – CONTRACT WITH CREASMAN AND ASSOCIATES FOR ASSISTANCE IN GRANT REQUEST PREPARATION.

Executive Director Smith explained that Creasman and Associates has been contacted to work with staff to identify potential grant sources and prepare a grant form to request assistance for infrastructure improvements in Performance Park, at a cost not to exceed \$1,500, plus direct expenses. Executive Director Smith read Resolution #311 and noted that 5-8 prospective funding sources have been identified. Concluding all discussion, **it was moved and seconded** (Swank/Widmer) **Resolution #311 be approved**, and it passed unanimously.

RESOLUTION #310 – CONTRACTS FOR CONSTRUCTION DOCUMENTS AND ADMINISTRATION OF CONSTRUCTION FOR PERFORMANCE PARK, KAYAK COURSE AND INTERPRETIVE WALKWAY.

Executive Director Smith explained that 3 contract proposals have been submitted to EPURA by Design Studios West to prepare construction documents and perform construction administration for the first phase of Performance Park. Also included is the

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design of a kayak course and the adjacent interpretive walkway. The cost of the work encompassed in the 3 contracts totals \$67,850. Executive Director Smith read Resolution #310 and it was **moved and seconded** (Wasson/Jarolimek) **Resolution #310 be approved**, and it passed unanimously.

RESOLUTION #312 – AUTHORIZING THE BIDDING PROCESS FOR THE FIRST PHASE OF PERFORMANCE PARK UPON COMPLETION OF CONSTRUCTION DOCUMENTS.

Completion of construction documents for the first phase of Performance Park (not including the performance stage or the kayak course) is anticipated prior to the April meeting. Executive Director Smith read Resolution #312 authorizing the bidding process for the first phase of Performance Park upon completion of construction documents and it was **moved and seconded** (Steige/Wasson) **Resolution #312 be approved**, and it passed unanimously.

STAFF REPORT/ PROJECTS.

Executive Director's Report. Director Smith reported that Lots 1 and 3 of Stanley Knoll Subdivision of Tract 2 (the "Willows" property) were transferred to the Town and EPURA received reimbursement for the 2001 payment per the Intergovernmental Agreement dated October 9, 2001.

Consultants Szymanski and Ray are pursuing redevelopment opportunities for the Bob's Amoco property.

The Volunteer Recognition celebration is scheduled April 24, 2002 at the Lake Shore Lodge.

There being no further business, Chairman Putney adjourned the meeting at 8:21 a.m.

The next regular meeting will be April 17, 2002.

Rebecca van Deutekom, CMC, Deputy Town Clerk