

RECORD OF PROCEEDINGS

Town of Estes Park, Larimer County, Colorado, February 2, 2006

Minutes of a Regular meeting of the **COMMUNITY DEVELOPMENT COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on the 2nd day of February, 2006.

Committee: Chairman Doylen, Trustees Levine and Pinkham

Attending: Chairman Doylen and Trustee Pinkham

Also Attending: Town Administrator Repola, Directors Pickering, Joseph, Kilsdonk and Mitchell, and Deputy Clerk Schares

Absent: Trustee Levine

Chairman Doylen called the meeting to order at 8:00 a.m.

CONVENTION & VISITORS BUREAU

Stanley Park Contracts 2006 – Request Approval. Mgr. Hinze presented the following contracts:

1. Suri-Llama Association — June 1 – 4
2. Colorado Arabians Horse Club — July 1– 4
3. Copper Penny Show – Colorado Hunter Jumper Association — July 21– 23

Concluding all discussion, **the Committee recommends approval of the Stanley Park Contracts for 2006.**

Theatre at Stanley Park Expenditures – Request Approval. Town Administrator Repola requested approval for the following expenditures:

1. Theatre pro forma update: Approve agreement/expenditure with AMS Planning & Research

He explained a study group has been pulled together to review the needs and wants of a theatre in order to fulfill one of the Town Board goals. Concluding all discussion, **the Committee recommends approval of the Stanley Park Expenditure of an amount not to exceed \$7,000 for the AMS service contract to be paid half from the FOSH Fund and half from the Community Reinvestment Fund.**

2. Theatre design: Approve agreement/expenditure with Thorp Architects and Semple Brown Design

Staff recommends approval of the agreement/expenditure with Thorp Architects and Semple Brown Design. Concluding all discussion, **the Committee recommends approval of the Stanley Park Expenditure not to exceed \$15,000 with Thorp Architects to be paid half from the FOSH Fund and half from the Community Reinvestment Fund.**

2006 Performance Park Noise Policy. Sgt. Rose reviewed the Noise Level Study at Performance Park conducted in August 2005. Staff recommended studying the sound level for the 2006 summer season and implementing the following policy changes for the 2006 summer season:

1. Retain Hours of Performances:
 - Monday - Saturday: 9:00 a.m. to 9:00 p.m.
 - Sunday: 9:00 a.m. to 8:00 p.m.
2. Decibel level not to exceed 15 decibels over the ambient level at that time.
 - a. Discussion of wattage of speakers on stage by Ward Durrett.

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3. If a violation occurs:
 - a. During a performance: if the decibel level is over suggested level performers/group would be asked to reduce sound level. If second request needs to be made to reduce sound, they would be asked to finish and leave.
 - b. After a performance: Performers/group would be notified and told they may not be able to return.
4. The permit to include a clause stating performers/group understands the decibel level and possible consequences if they do not comply.

Ward Durrett, explained the types of decibel readers available to monitor the decibel level. The cost for the Decibel Reader would not exceed \$1500. Tom Hochstetler expressed concerns with the performers using large amplifiers. Town Administrator Repola recommended Special Events staff shall use their discretion when scheduling multi-day events, as well as multiple dates for any single entity or organization. Following discussion, the **Committee recommends approval of the 2006 Performance Park Noise Policy, purchasing a decibel reader not to exceed \$1500, and continuing the Noise Level Study for the 2006 summer season.**

Reports.

Reports provided for informational purposes and made a part of the proceedings.

- Advertising & Communications
- Special Events
- Visitors Center

Dir. Pickering announced that the Grand Opening of the CVB will be April 7, 2006 beginning at 5:00 p.m.

MUSEUM/SENIOR CENTER

Naming Senior Center Room #114 for Don & June Tebow

Dir. Mitchell requested permission to honor Don and June Tebow by naming room #114 in the Senior Center after them by placing a plaque over the room. **The Committee recommends approval of naming room #114 in the Senior Center after Don and June Tebow and creating a policy for naming property of the Town of Estes Park.**

Reports.

Reports provided for informational purposes and made a part of the proceedings.

- Museum Monthly
- Senior Center Monthly

COMMUNITY DEVELOPMENT

Salud Foundation — Request for Security and Fee Waivers. Dir. Joseph reviewed the request of the non-profit Salud Foundation to waive the security and fees associated with their improvement plans. **The Committee recommends waiving the improvement security and building permit fee for Salud Foundation.**

Hazel Stevens — Request for Fee Waiver. Birchfield reviewed the request of Hazel Stevens to waive the fees for replacement of a roof that was not properly installed in 2001. He explained during 2001 roofs were not inspected and staff recommends approval of the request to waive the fee. Following discussion, **The Committee recommends waiving the roofing permit fee for Hazel Stevens.**

Reports.

Reports provided for informational purposes and made a part of the proceedings.

- Activity and Budget Summaries

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MISC.

Dir. Kilsdonk acknowledged the CIA participants attending the Community Development Committee meeting.

There being no further business, Chairman Doylen adjourned the meeting at 9:40 a.m.

Suzy Schares, Deputy Town Clerk