

RECORD OF PROCEEDINGS

Town of Estes Park, Larimer County, Colorado, April 25, 2002

Minutes of a Regular meeting of the **COMMUNITY DEVELOPMENT COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on the 25th day of April 2002.

Committee: Chairman Doyle, Trustees Barker and Habecker
Attending: All
Absent: None
Also Attending: Assistant Town Administrator Repola, Directors Hinze, Joseph, Kilsdonk, Manager Marsh, Sr. Center Director Thompson, Chief Building Official Birchfield, Deputy Clerk van Deutekom

Chairman Doyle called the meeting to order at 8:00 a.m.

MUSEUM.

- A. **Bond Park Special Event Request - July 4th**. Due to Government security procedures at the Bureau of Reclamation (BOR) Power Plant on Lake Estes, Director Hinze explained that event organizers from the "Coolest Car Show in Colorado" cannot return to the BOR parking lot for their July 4th event, thus they are requesting the use of Bond Park. The Car Show Committee has investigated the use of several areas in town and Bond Park appears to be the best location. The Car Show Committee is requesting use of the following: 1) Bond Park on July 4th from 6:00 am until 4:30 pm; 2) portable fencing; 3) transportation station on the south side of the Municipal Building; and 4) to close MacGregor Ave. from Park Ave. to Elkhorn Ave.

Norm Carver/Car Show Committee noted that this is a major money-making event for the Museum and explained that the event must be visible to the public to be successful. 125 vehicles are anticipated and 90 would be parked on the grass in Bond Park.

Director Hinze noted that Event Organizer Regulations approved at the February 13, 2001 Board of Trustees meeting state: "No new events will be given use of the park on holiday weekends or summer tourist season." If this event is approved, the Trustees must waive regulations regarding use of Bond Park on a holiday.

The Police Dept. opposes the closure of Elkhorn Ave. to Park Ave. due to holiday traffic and the Dept. is unable to provide an officer for traffic control for this specific site.

The Parks Dept. opposes the use of Bond Park due to expected damage to the sod plus the potential of broken irrigation equipment.

Sybil Barnes/Museum Advisory Board questioned whether the Bob's Amoco site downtown was available.

Following a vote of 2-1 denying the request, the **this item will be submitted as an action item on the May 14th Town Board agenda.**

- B. **Museum Advisory Board Determination**. Director Kilsdonk reported that following substantial discussion, the Museum Advisory Board has elected to ask the Mayor and Trustees whether or not the Advisory Board should continue to exist in its present incarnation. Director Kilsdonk presented a letter from Susan

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Harris, Secretary of the Advisory Board that provided a brief history of the Board and current concerns. Sybil Barnes/Museum Advisory Board expressed appreciation to the Town for its support of the Museum.

The **Committee recommends that the Museum Advisory Board continue to exist and that it should 1) redefine its role, and 2) fill the 3 vacancies on the Advisory Board.**

- C. **Report.** February and March attendance and admission graphs were presented.
- D. **Fall River Hydro Electric Plant Internship – Platte River Power Authority (PRPA) Funding.** The hydro plant will open on July 15, 2002 and PRPA has agreed to underwrite a seasonal interpreter (\$1,000) to assist with the required staffing hours in 2002. The **Committee endorses PRPA's agreement to underwrite a seasonal interpreter at the Fall River Hydro Electric Plant as outlined above.**

ADVERTISING.

Manager Marsh reported on the following May magazine ad awards: 1) *Child Magazine* editors awarded RMNP as one of the top 10 National Parks in the country; 2) *Family Fun Magazine* readers voted Estes Park as a the top tourist destination in the mountain/plains region; and 3) *National Geographic Adventure* listed RMNP as one of America's 10 favorite parks. Total requests for information are down 5.29%, e-mailed requests are up 19.27% and 800 calls are down 24.37%. Other areas discussed include upcoming ads, the RRC Conversion Study, and an upcoming test pilot Estes Park "web-mercial."

COMMUNITY DEVELOPMENT COMMITTEE MEETING RE-ORGANIZATION.

- A. Assistant Administrator Repola reported that in 2001 a rotating calendar was adopted for departments that report to this Committee. In the interest of promoting committee meetings that are focused and efficient, staff is proposing to further refine the meeting schedule. Given that the Advertising, Conference Center and Special Events departments provide visitor-related services, there is substantial overlap of activity and effort between these departments. Therefore, dedicating every other month to this group provides an agenda that is focused on visitor-oriented services and their role in the Town's organization. Conversely, the Community Development, Museum and Senior Center departments would comprise the other half of committee business, thus this meeting would contain a diverse agenda. This schedule does not preclude the appearance of a department during an off-month meeting if necessary. The **Committee recommends approval of the rotating schedule as submitted.** Staff was directed to determine the most appropriate day/week for Community Development Committee meetings and present a recommendation at the May meeting.

COMMUNITY DEVELOPMENT.

Chief Building Official Birchfield reviewed Chapter 1, Sections 105-112 of the 2000 International Building Code®. Specific areas discussed include the Board of Appeals, permits, submittals, and fees.

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SENIOR CENTER.

- A. Sr. Center Director Thompson presented the Senior Center Activity Report detailing statistics for sign-ins, meals, and types of activities. Staff is currently reviewing access to the Center by user groups.

There being no further business, Chairman Doylen adjourned the meeting at 10:05 a.m.

Rebecca van Deutekom, CMC, Deputy Town Clerk