

Town of Estes Park, Larimer County, Colorado, June 28, 2001

Minutes of a Regular meeting of the **COMMUNITY DEVELOPMENT COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on THE 28TH day of June, 2001.

Committee: Chairman Doyle, Trustees Barker and Habecker
Attending: All
Also Attending: Assistant Town Administrator Repola, Directors Hinze, Kilsdonk, Pickering, Thompson, Clerk O'Connor
Absent: None

Chairman Doyle called the meeting to order at 8:00 a.m.

MUSEUM REPORT:

- 1. Willows Property – Request authorization to apply for State Register Nomination.** Director Kilsdonk and Susan Zietkiewicz (volunteer) gave a historical review of the Birch Cabin located on the Willows Property. The Town has purchased this property, and there is an opportunity to preserve and protect the historic and natural character of the cabin and shed. Properties on the State Register are eligible to compete for State Historical Fund grants, and the Town would be free to manage the property provided no state license, permit or funding is involved. Nominal costs are anticipated. The Committee questioned whether the State designation would prevent future public purpose improvements, such as trails. Staff reiterated that the Town is free to manage the property. **The Committee recommends: (1) approval of Staff's request to apply for State Register Nomination for the buildings and land (Willows Property), and (2) Staff investigate possible uses of the site, such as employee housing, Museum property, etc., and obtain State confirmation what limitations, if any, would be placed on the site if so designated.**
- 2. Mini-Van – Request authorization to Bid.** The 2001 Budget includes a 7-passenger minivan that is intended for use by all Town Departments. The 1984 Ford Ranger has been recommended for replacement and would be traded-in or sold at auction. The budget estimate is \$22,000 less trade-in value for the Ford Ranger. **The Committee recommends Staff be authorized to bid the Mini-van, returning to the Committee with a bid recommendation.**
- 3. Attendance.** Attendance and admission graphs were presented/

SENIOR CENTER REPORT:

- 1. General.** Staff reported on fund-raising activities, Special Transit, site visits, personnel, CACS Conference, Heritage Garden and Special Summer Activities. Discussion followed on the suggested donation of \$4.00 for meals as the Town has been accused of mistreating seniors. The Committee reiterated that services are not denied to seniors pursuant to the donation concept, and anonymity is strictly maintained. Additionally, during the summer season, donations significantly increase.
- 2. Special Transit Agreement for 2001 and 2002.** A revised 2-yr. Letter of Agreement was presented between Special Transit of Boulder County, Inc. and

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the Town. Currently, this agency provides 3 days of transit/per week, year around, and is used primarily by year-round residents. The demand, however, is far greater. The Town's funding support is \$11,232 in 2001, and \$11,700 in 2002 at the current service level. The **Committee recommends approval of the Agreement as presented.** For upcoming budget discussions, Ass't. Admin. Repola will contact Special Transit to obtain budget implications of expanding the service by one day.

SPECIAL EVENTS – REQUEST APPROVAL OF BID FOR EQUIPMENT:

1. **“Gator” Utility Vehicle.** The **Committee** reviewed two bids for this budgeted (\$7,800) equipment, and **recommends acceptance of the Bi-State Machinery bid in the amount of \$4,946.42 (includes trade-in) for a new Gator 4x2 Utility Vehicle.**
2. **Bobcat “Skid Steer” Loader with attachments.** The **Committee** reviewed one bid for this budgeted (\$29,500) equipment, and **recommends acceptance of the Colorado Machinery Co. bid in the amount of \$29,082 with attachments, retaining the 1988 Ford tractor.** The **Committee requested the fleet needs of the Special Events Dept. be examined and a report submitted during the next budget session.**

ADVERTISING REPORT. Director Pickering reported that Requests for Information are up 6%, and reviewed the steps the Advertising Comm. has initiated to address the downward trend of the economy. Trustee Barker commented that the accommodations sector has, in the past, been the leader in sales tax, if this sector is down 5%, ramifications are far-reaching. The State tourism effort of \$6 Million has not reached the desired result of increasing tourism as statistics indicate Colorado is experiencing a 40% decline in the tourism industry.

MISCELLANEOUS.

1. Trustee Habecker questioned the status of the **Multi-Use Facility** being proposed at Stanley Park, and expressed his dismay that he has not been briefed. Chairman Doyley added that she has received comments that the Town should look at other facilities and discuss the mechanics of the structure with their managers. Trustee Barker, Project Team Member, reported that the EVRPD intends to seek voter approval in November, 2001, the design/build team has conducted public meetings to receive community input on the structure, that a drawing should be received within 3 weeks, and he confirmed that the Team has discussed this proposal with managers of existing facilities. Assistant Town Administrator Repola will report Trustee Habecker's request to Town Administrator Widmer.
2. **Committee Agenda – Revision.** Community Development Director Joseph will, from this point forward, attend monthly Community Development Committee Meetings and his report will include proposed revisions to the Estes Valley Development Code.

There being no further business, Chairman Doyley adjourned the meeting at 9:38 a.m.

Vickie O'Connor, CMC, Town Clerk