

Town of Estes Park, Larimer County, Colorado, January 27, 2000

Minutes of a Regular meeting of the **COMMUNITY DEVELOPMENT COMMITTEE** of the Town of Estes Park, Larimer County, Colorado. Meeting held in the Municipal Building in said Town of Estes Park on the 27th day of January, 2000.

Present: Chairman Barker, Trustees Doylen and Gillette

Attending: All

Absent: None

Also Attending: Town Administrator Widmer, Directors Hinze, Kilsdonk, Pickering, and Stamey, Advertising Manager Marsh, Deputy Town Clerk van Deutekom

Chairman Barker called the meeting to order at 8:00 a.m.

1. CHAMBER RESORT ASSOCIATION (CRA)

- a. No report.

2. COMMUNITY DEVELOPMENT

- a. **Development Review Fee.** Director Stamey presented a Development Review Fee Schedule for Year 2000 noting that current development application fees are substantially inadequate to recover public costs associated with development review. A comparison of the development review fees from Estes Park, Larimer County, Ft. Collins, and Loveland was presented. Chairman Barker directed staff to determine the actual development review fees and present a follow-up report in April. Staff will track current projects and review larger projects in 1999 to establish actual project costs.
- b. **1999 Year End Report.** Director Stamey presented the 1999 year end report containing totals for annexations, subdivision plats, development plans, amended development plans, special reviews, study sessions, meetings, and public hearings. Code enforcement violations/complaints and customer survey feedback were also reviewed.
- c. **Request for Transportation Funding.** Margie Greenlee, Transportation Chair for Estes Valley Services Coalition, Inc. reported that federal funds have been redistributed for the year

2000 and an additional \$6,000 has been allocated for services to Estes Park if the local community can match \$6,000. The need for local matching funds is a requirement of the 5311 grant monies. The Estes Valley Services Coalition requests that the Town of Estes Park designate \$6,000 for year 2000 to facilitate transportation two days per week between Estes Park and Loveland. **It was recommended that \$6,000 be designated for the year 2000 as presented** with Trustee Doylen expressing concerns and opposition. Chairman Barker requested detailed utilization statistics from the Estes Valley Services Coalition, Inc.

3. MARKETING

- a. **Advertising Report.** Manager Marsh updated the Committee on the overall requests for information, collateral distribution, and current work in progress.
- b. **Conference Center Report.** Director Pickering updated the Committee on the year 2000 bookings for the Estes Park Conference Center.

4. MUSEUM/SENIOR CENTER

- a. **Senior Center Monthly Report:** Jody Thompson, Senior Center Director, updated the Committee on volunteer recognition, Special Transit, Kinney Memorial Foundation gift, Heritage Garden, meals, activities, and the annual meeting.
- b. **Museum Monthly Report:** Director Kilsdonk updated the Committee on events, exhibits, History Camp 2000, Conservation Project Support Grant, attendance, recent acquisition.

5. SPECIAL EVENTS

- a. **Contracts:** Director Hinze presented the following: *International Arabian Cutting Horse Association*, June 27-29, 2000; *Colorado Horse Club*, July 2-4, 2000. **The Committee recommends approval of the contracts as presented.**
- c. **Budget Expense Requests:**
 - Stall Mats.** Director Hinze requested purchase of 100 stall mats to assist in stall maintenance for 40 additional stalls. **The Committee recommends approval for the purchase of 100 stall mats for \$5,987.**

Rodeo Chutes and Pens. Jo Adams, President of the Rooftop Rodeo Committee presented bids to replace the Rodeo chutes and pens. Bids were received from W W Livestock Systems (\$37,742.30) and Country General (\$46,812); \$35,000 has been budgeted for the project. The **Committee recommended approval of the contract to W W Livestock Systems for \$37,742.30.** The budgeted amount will be adjusted to cover the deficiency.

Electric Upgrade – Phase III. Director Hinze presented the Scope of Work from Estes Valley Electric, Inc. to complete the Phase III upgrade at the fairgrounds. The cost of this phase is \$27,300. The **Committee recommends approval of the Scope of Work from Estes Valley Electric, Inc. as presented.**

There being no further business, Chairman Barker adjourned the meeting at 10:00 a.m.

Rebecca van Deutekom, Deputy Town Clerk