

Received Date \_\_\_\_\_

# Town of Estes Park

Permit Number \_\_\_\_\_

Received By \_\_\_\_\_

## Commercial Application / Building Permit

Department of Building Safety 170 MacGregor Avenue P.O. Box 1200 Estes Park, CO 80517 Application Expires \_\_\_\_\_

General Information and Inspection Line (970) 577-3731 ■ FAX (970) 586-0249 ■ www.estesnet.com

Note: Use this form for Non-residential and Mixed-use Buildings

Permit Expires \_\_\_\_\_

**Job Address:** \_\_\_\_\_ **Lot Size:** \_\_\_\_\_ sf/ac

**Lot:** \_\_\_ **Block:** \_\_\_ **Subdivision:** \_\_\_\_\_ **Parcel #:** \_\_\_\_\_

**Owner Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
 (Street) (City) (State) (Zip Code)

**Contractor:** \_\_\_\_\_ **Town License #:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
 (Street) (City) (State) (Zip Code)

**The Following Applies to New Work Only – Complete all that apply:**  New Building  Alteration  Addition

**Building Use(s):** \_\_\_\_\_ Fire Alarm System:  No  Yes;  
 Existing: \_\_\_\_\_ Proposed: \_\_\_\_\_; Fire Suppression System:  No  Yes;

Sewer:  Estes Park Sanitation  Upper Thompson Sanitation  Private Septic – Requires Applicant to first go to the Health Department.

Plumbing Involved:  No  Yes – State and Town Licenses Required; *Plumbing Fixture Worksheet Required.*

Fixtures:  Add  Relocate  Replace  Demolish Water Service:  Existing  New - # of Meters: \_\_\_\_\_ Meter Size: \_\_\_\_\_ inches

Electric Involved:  No  Yes – State & Town License Required. *State Permit and Inspection Required.*

Service:  Existing  New:  Overhead  Underground; # of Meters: \_\_\_\_\_; Meter Size: \_\_\_\_\_ amps; Temp Meter:  No  Yes

Type of Heat:  Gas  Furnace  Electric  Boiler Fuel Gas Involved:  No  Yes – Qualifications and System Sizing Required.  
 Type:  Natural Gas  LPG # of Gas Appliances / Outlets: \_\_\_\_\_

|                            |                |   |  |  |   |                    |                    |
|----------------------------|----------------|---|--|--|---|--------------------|--------------------|
| Building Height: _____ Ft. | # Floors _____ | Basement (sf)<br>Fin _____<br>Unfin _____ | 1 <sup>st</sup> Floor (sf)<br>Fin _____<br>Unfin _____ | 2 <sup>nd</sup> Floor (sf)<br>Fin _____<br>Unfin _____ | Garage / Carport (sf)<br>Attached _____<br>Detached _____ | Porch w/ Roof (sf) | Deck w/o Roof (sf) |
|----------------------------|----------------|---|--|--|---|--------------------|--------------------|

Job Description: \_\_\_\_\_ Total Valuations (Labor & Materials) \$ \_\_\_\_\_

I certify this application is true and correct and agree to perform the work described according to plans/specifications submitted, reviewed and approved, and comply with local ordinances, state and federal laws as well as building codes. I certify that I have the property owner's authority and permission to apply for this permit. Additionally, I UNDERSTAND THAT I AM RESPONSIBLE FOR ANY FEES OR EXPENSES INCURRED FOR PLAN REVIEW, PERMITS, INSPECTIONS AND OTHER FEES ASSOCIATED WITH THIS APPLICATION.

Contractor  Owner  Owner's Agent  Tenant

Signature \_\_\_\_\_ Date \_\_\_\_\_ Print Name \_\_\_\_\_

### \*\*\* Office Use Only \*\*\*

| Job Description:    |                       |                      |                 |       | Application Information  |  |             |      |
|---------------------|-----------------------|----------------------|-----------------|-------|--------------------------|--|-------------|------|
|                     |                       |                      |                 |       | Approved                 |  | Disapproved | Fees |
| Applicable Code(s): | Type of Construction: | Occupancy Class(es): | Public Works    |       |                          |  |             |      |
|                     |                       |                      | Water           |       |                          |  |             |      |
|                     |                       |                      | Light & Power   |       |                          |  |             |      |
| Occupant Load(s):   | Floor Load(s):        | Roof Load:           | Planning        |       |                          |  |             |      |
| Variances:          |                       |                      | Fire Department |       |                          |  |             |      |
|                     |                       |                      | Building        |       |                          |  |             |      |
| Setbacks            | Front                 | Sides                | Rear            | River | Plan Review              |  |             |      |
| Zoning              | Hazards               |                      | Census #        |       | County Tax               |  |             |      |
|                     | Geo                   | Wildfire             | Flood           |       | Certificate of Occupancy |  |             |      |
| Building Official   |                       |                      | Date            |       | Total                    |  |             |      |

Received Date \_\_\_\_\_

# Town of Estes Park

Permit Number \_\_\_\_\_

Received By \_\_\_\_\_

## Application for Building Permit

Department of Building Safety 170 MacGregor Avenue P.O. Box 1200 Estes Park, CO 80517  
General Information and Inspection Line (970) 577-3731 \* FAX (970) 586-0249 \* [www.estesnet.com/ComDev/](http://www.estesnet.com/ComDev/)

|                             |              |                       |                 |                    |  |
|-----------------------------|--------------|-----------------------|-----------------|--------------------|--|
| Job Address: _____          |              | Lot Size: _____       |                 | sf/ac              |  |
| Lot: _____                  | Block: _____ | Subdivision: _____    | Parcel #: _____ |                    |  |
| Owner Name: _____           |              |                       | Phone: _____    |                    |  |
| Address: _____              |              |                       |                 |                    |  |
| (Street)                    |              | (City)                |                 | (State) (Zip Code) |  |
| Contractor/Applicant: _____ |              | Town License #: _____ |                 | Phone: _____       |  |
| Address: _____              |              |                       |                 |                    |  |
| (Street)                    |              | (City)                |                 | (State) (Zip Code) |  |

**Approval on non Town entities is the responsibility of the permit applicant. Please obtain the appropriate approval(s) of the following authorities, as advised/highlighted by the Building Official. Each authority will have its own requirements, policies and procedures, and fees which are distinct and separate from Municipal requirements and fees. Permits will not be issued prior to obtaining required approvals.**

### 1. SANITATION DISTRICTS

- Upper Thompson Sanitation District
- Estes Park Sanitation
- New Construction
- Adding, Relocating or Vacating Plumbing Fixtures
- Adding Square Footage to Existing Building Footprint
- Adding or Vacating Septic System
- Sand/Oil Interceptor / Grease Interceptor

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Note: New Interior Grease Traps are prohibited by the Building Department and the Health Department.

\_\_\_\_\_  
Approved Date

### 2. LARIMER COUNTY HEALTH DEPARTMENT

- Commercial Food / Drink Preparation
- Alcohol Sales (On Premise)
- Day Care (6 Or More Children Under Age 18)
- Septic System
- Sewer Lift Stations
- Public Swimming Pools / Spas / Hot Tubs

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Approved Date

### 3. STATE ELECTRICAL BOARD

- New Construction with Electrical
- Addition / Remodel with Electrical

### 4. STATE ENGINEER

- Water Well

### 5. STATE DEPARTMENT OF REVENUE

- Tax Exempt