



Retail Vending

Where do I start?

First, find a property that is zoned for retail vending and obtain permission from the property owner to conduct business on his/her property.

Retail vending is permitted in "CO" Outlying Commercial, "CH" Heavy Commercial, and "I-1" Restricted Industrial zoning districts.

Zoning maps that show property in these zoning districts are available for sale in the Planning Department.

Vending is not permitted in the public right-of-way or on streets.

How long can I operate my retail vending business?

Temporary use permits for retail vending are valid for one consecutive thirty-day period in a calendar year.

Permits for retail vending in the "CO" Outlying Commercial and "I-1" Restricted Industrial zoning districts can be extended for an additional thirty-day period if the retail goods are for seasonal or holiday use.

What permits and licenses are needed?

Temporary Use Permit

You will need a temporary use permit from the Planning Department.

Planning staff will review your temporary use application for compliance with the Estes Valley Development Code zoning regulations. These regulations are attached to the temporary use application. Review includes verification that sufficient customer parking is provided, bathroom facilities are available for employees, and impact to adjacent property owners is minimized.

To apply for a temporary use permit, contact the Planning Department at 970-577-3721.

Temporary use permit applications are available online at

<http://www.estesnet.com/ComDev/>

Business License – For Property Inside Town Limits

You will need a business license to operate within the Town limits. To apply for a business license, contact the Town Clerk's Office at 970-577-

3703. Business license applications are available online at

<http://www.estesnet.com/TownClerk/Business%20Licenses/Listings.htm>

Sign Permit

If your business will have a sign, including a sign on your vending cart, you will need a sign permit. To apply for a sign permit, contact the Community Development Department at 970-577-3726. Sign permit applications are available online at

<http://www.estesnet.com/ComDev/BuildingZoning.htm>

Other Permits and Licenses

This is not intended to be a complete list of all licenses and permits that may be required.